



Your ref
Our ref PTB2003/0054

Commercial Passenger Vehicles
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Dear Applicant

From 1 September 2007 the process for lodging an application or renewal for either Operator Accreditation or a 'h' endorsement is changing.

Applicants are no longer able to nominate Motor Vehicle Registry (MVR) as the forwarding address for the Authority to Release Criminal History or Personal Insolvency (ITSA) check.

From 1 September 2007 all applications and renewals for operator accreditation or a 'h' endorsement to drive or operate a commercial passenger vehicle for the conveyance of passengers for money, inducement, or any other consideration, must include the following;

- A completed application form for Operator Accreditation *Form CPVF01* or completed Application/Renewal for an "h" (Hire or Reward) Endorsement *Form CPVF05*;
- A valid Criminal and Traffic Offence History Report provided by the NT Police (at the applicants expense) These reports are only valid for six weeks (6) from the date of issue. *Form PF165 - Authority to Release Criminal History*;
- If you have lived in Queensland you will also be required to provide a copy of your records from that state. *Information Bulletin L26 refers*.
- A current Medical Assessment of Fitness to Drive. *Information Bulletin L34 contains the relevant application Form L2*.
- Application fee receipt (*Operator Accreditations only*).
- Personal Insolvency (ITSA) check (*Operator Accreditations only*).

Completed application/renewal forms together with the required documentation may be lodged at any Motor Vehicle Registry office in the Territory. Please note incomplete applications will no longer be accepted by MVR.

Feedback from the commercial passenger vehicle industry has necessitated the minor changes to the application procedure. Placing the onus on the applicant to provide all required information at the time of application will assist MVR in providing a more timely service to industry.

Should you require any additional information please contact the Commercial Passenger Vehicle Liaison Officer, Mr Wayne Cottle on telephone 8924 7043.

Yours sincerely

CRAIG BRADLEY
A/Manager Commercial Passenger Vehicles

23 August 2007