



DEPARTMENT OF
PLANNING AND INFRASTRUCTURE

SUBSTITUTE TAXI RECORD BOOK

REGISTRATION NUMBER:.....

DATE OF ISSUE /...../.....

DATE COMPLETED /...../.....



Northern
Territory
Government

Department of Planning and Infrastructure
GPO Box 530, DARWIN NT 0801
Phone: 1300 654 628
Fax: (08) 8999 3103
Email: mvr@nt.gov.au
Website: www.mvr.nt.gov.au

CPVF29

Substitute Taxi Record Book

This record book has been compiled in conjunction with the Department of Planning and Infrastructure and members of the taxi industry peak body working group.

This record book is to be filled out when the substitute taxi, the registration number of which appears on the front cover, is being used in place of a normal taxi (substituted).

It is the responsibility of the person whose name appears on the substitute taxi commercial vehicle licence, to ensure the safe keeping of this book and it is their responsibility to ensure the records are kept up to date.



Failure to keep this book in the substitute taxi or failure to ensure the records are kept up to date may result in penalties ranging from an infringement notice being issued to cancellation of the substitute taxi commercial vehicle licence.

This record book must be presented to an Inspector upon request.

Please refer to Information Bulletin CPV14 (substitute and supplementary taxis) for additional information on the use of substitute taxis. Information Bulletins are available from Motor Vehicle Registry offices.



Substitute Tax Record - Example

Date Start	Time Start	Date End	Time End	Taxi Rego	Name of Person Authorising Substitution	Signature of Person Authorising Substitution	Reason for Substitution	MVR USE ONLY
12/02/08	1400	12/02/08	1900	TAXI 78	John Citizen		Mechanical Service	
15/03/08	2PM	25/0508	8AM	TAXI 78	John Citizen		Accidental Damage Repair	

Insert the **date** the substitute taxi started operating in place of a normal taxi.

Insert the date the substitute taxi ceased operating in place of a normal taxi.

Clearly print the name of the operator whose name appears on the substitute taxi commercial vehicle licence.
OR
The name of a person authorised by that operator to authorise the substitution i.e. Taxi driver.

Insert the signature of the operator whose name appears on the substitute taxi commercial vehicle licence.
OR
The signature of a person authorised by that operator to authorise the substitution.

Insert the time the substitute taxi started operating in place of a normal taxi.

Insert the time the substitute taxi ceased operating in place of a normal taxi.

Insert the registration number of the taxi that is being replaced by the substitute taxi.

Insert the reason why the substitute vehicle is being used, i.e. Why is the normal taxi not being used? Proof supporting the substitution reason may be required to be supplied.

Office use only. Will be completed by MVR staff only.



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