

# Information Bulletin G09

## NT Work Zone Traffic Management ID Card

**Telephone:** 1300 654 628  
**Facsimile:** (08) 8999 3103

**Postal Address:**  
GPO Box 530, Darwin NT 0801

**Email:** [mvr@nt.gov.au](mailto:mvr@nt.gov.au)  
**Web:** [www.mvr.nt.gov.au](http://www.mvr.nt.gov.au)

### What is a Work Zone Traffic Management ID Card?

The Traffic Management ID Card proves that the holder is trained and authorised to control traffic on Northern Territory Government owned roads whilst road works are being carried out. Cards are issued to applicants who have satisfactorily completed all or any of three Units of Competency (courses) that are currently available:

- Course in Advanced Worksite Traffic Management (Develop Worksite Traffic Management Plan)
- BCC20103 Certificate II in Civil Construction (Control Traffic with a Stop Slow Bat)
- BCC30103 Certificate III in Civil Construction (Implement Traffic Management Plan)

Further information on NT Work Zone Traffic Management courses is available from [www.ipe.nt.gov.au/](http://www.ipe.nt.gov.au/)

### Application

To obtain this ID card you will need to:

- Complete Motor Vehicle Registry *Form M11 Application for First Issue/Replacement of NT Work Zone Traffic Management ID Card* (attached to this information bulletin).
- Provide Evidence of Identity (see below).
- Provide Statement/s of Attainment issued by an Approved Training provider issued no more than three years ago.

### Card Cost

The fee for each card issued is \$26.40.

Replacement fee for each card that is lost/stolen/destroyed may be obtained at a cost of \$19.80.

### Evidence of Identity and Residency

You will need to provide at least:

- One of the documents from the following Category A list, which establishes evidence of existence and the link between the identity and the applicant.
- One of the documents from the following Category B list, which establishes confirmation of identity and evidence of use of that identity in the community.

Note: (your signature **must** appear on at least **one** of the Category A or B documents)

## Acceptable Category A Evidence of Identity Documents

The following table lists acceptable Category A documents. All documents must be original (no photocopies) and *unless otherwise stated must be current* not expired. Documents not in English must be translated by either the Department of Immigration & Multicultural & Indigenous Affairs, or Northern Territory Interpreter and Translator Services (NTITS) accredited translators.

Evidence of Identity Category A Documents	Status
Australian Birth Certificate bearing both the registration and a certificate number (not extract or a Commemorative Certificate) <i>(If the certificate is not in the name currently used – appropriate linking documentation will be required. See Evidence of Change of Name for an Individual.)</i>	Original
Australian Citizenship Certificate or Naturalisation Certificate	Original
Australian Passport	Current or expired up to 2 years
Overseas passport	Current or expired up to 2 years if accompanied by a current Australian Visa
Department of Immigration & Multicultural & Indigenous Affairs travel document	Valid up to 5 years after issue
Department of Immigration & Multicultural & Indigenous Affairs Certificate of Evidence of Resident Status	Original
Australian Photographic Driver Licence	Current or expired up to 2 years
Australian Defence Force Photo Identity Card ( <b>excluding civilians</b> )	Current
Northern Territory Police & Fire Officer Photographic Identity Card	Current
NT Evidence of Age Card issued to customers established after 05 September 2005	Current or expired up to 2 years

**IMPORTANT NOTE:** Your signature must appear on at least one of the Category A or B documents.

## Acceptable Category B Evidence of Identity Documents

The following table lists the most commonly acceptable Category B documents. Documents not in English must be translated by either the Department of Immigration & Multicultural & Indigenous Affairs, or Northern Territory Interpreter and Translator Services (NTITS) accredited translators. All documents must be original, no photocopies and *unless otherwise stated must be current* not expired.

Category B Document	Status
Medicare Card, Pensioner Concession Card, Dept of Veterans Affairs Entitlement Card, Seniors Card issued by Dept Health & Community Services.	Current
Financial Institution Card with signature and embossed name	Current
Student Identity Document (with photo and/or signature) issued by an Educational Institution	Current
Department of Veteran Affairs/Centrelink Pensioner Concession Card	Current
Australian-issued Security Guard /Crowd Controller Licence (with photo)	Current
Australian-issued Firearm Licence (with photo)	Current
Government Agency Issued Identity Card (with photo)	Current

**IMPORTANT NOTE:** Your signature must appear on at least one of the Category A or B documents.

If you cannot fulfil these requirements, please contact Motor Vehicle Registry on 1300 654 628 for further information.

## Evidence of Residential Address Documents

Customers who are not a resident of the Northern Territory may apply for this ID card and should provide EOR for their interstate address.

This is required if not already established by either Category A or B document.

<b>Residential Address Documents</b>	<b>Status</b>
Contract of purchase, current lease or rental document for relevant address	Current
NT Vehicle Registration Certificate	Current
NT Driver Licence or Vehicle Registration Renewal Notice for coming period	
Council Rate Notice showing the address of the property (not where notice is sent)	Current
Land Tax Valuation Notice	Current
Utility Accounts (Gas, Electricity, Water, Phone)	Current

## Inability to provide Evidence of Identity

There may be rare occasions where a person is genuinely unable to provide the required documentation to satisfy each Evidence of Identity category either in part or in full, or unable to provide a signature or residential address.

In these instances, please contact Motor Vehicle Registry on 1300 654 628 for further information.

## Personal Information

Personal information is information from which a person's identity is apparent or is reasonably able to be ascertained.

The Territory Government and its service providers, including the Motor Vehicle Registry (MVR), value the privacy of every individual's personal information. MVR will only use such information for the purpose for which it was supplied, and such information will not be disclosed to any third party unless required by law.

This is in accordance with the Information Privacy Principles as set out in the Northern Territory Information Act, which is available on-line at [www.infocomm.nt.gov.au](http://www.infocomm.nt.gov.au).

Further information can be obtained from MVR Information Bulletin G04 Personal Information: Your Rights and Responsibilities.



Customer ID input field

Application for First Issue/Replacement of NT Work Zone Traffic Management ID Card

Applicant Details

Applicant details form including Surname, Given Name(s), Telephone (home/business/mobile), and E-mail Address fields.

Date of Birth

Date of Birth input field (DD/MM/YY)

Gender selection: Male [ ] Female [ ]

Residential Address

Residential address form with State and Postcode fields.

Postal Address (if different to residential)

Postal address form with State and Postcode fields.

Privacy Statement

The information on this form is being collected on behalf of the Construction Division of the Department of Planning and Infrastructure for the purpose of issuing a Workzone Traffic Management card...

Statement of Attainment Details

Statement of Attainment Details form with three columns for Registered Training Organisation No, Course Code, Dated, and Statment Number.

Identification Details

If you currently hold an NT issued Work Zone Traffic Management ID Card, please provide details.

Identification form for current ID card holders with fields for Level or Grade, ID or Registration Number, and Expiry or Valid Until.

If you hold or have held a NT Driver/Rider Licence of any class, please provide details.

Identification form for license holders with fields for Licence Number and Expiry Date.

Declaration

I hereby declare that the details stated above are true and correct.

Declaration form with fields for Applicant's Name (print), Applicant's Signature, and Date.

---

**Office Use Only**

Evidence of Identity - Category A \_\_\_\_\_ Evidence of Residency \_\_\_\_\_

Evidence of Identity - Category B \_\_\_\_\_ Signature Checked  User ID \_\_\_\_\_

---

**Effective Date: 6 January 2006**

Page 2 of 2

---