

TREASURER'S DIRECTIONS

PART 4 - BUDGET MANAGEMENT

Section 2 - Works Programming

Authorities: *Financial Management Act*

Section

3. Interpretation
13. Duties of Accountable Officers

Defined Terms - *Refer to Part 1 Section 2*

- Accountable Officer
- Agency
- Budget
- capital works
- design list
- fixed asset
- forward estimates
- forward works
- new works
- repairs and maintenance
- works programs

OVERVIEW

Detailed planning processes are in place for the selection, construction and maintenance of the Northern Territory Government's fixed assets. These processes are set out in the *Works Programming Procedures* issued by Northern Territory Treasury.

STATEMENT OF INTENT

- 4.2.1 This Section provides a framework and minimum control requirements to ensure a coherent and orderly approach is taken to the selection, construction and maintenance of the Territory's and Agencies' fixed assets.

REQUIREMENTS FOR ACCOUNTING AND PROPERTY MANUALS - *Refer Part 3 Section 1*

4.2.2 Accountable Officers are responsible for incorporating in their Agency's accounting and property manual, procedures and appropriate controls relating to:

- development of capital works, design list and forward works proposals;
- development of minor new works and repairs and maintenance program proposals; and
- management of all works programs, once approved by Cabinet.

CAPITAL WORKS

4.2.3 Accountable Officers shall ensure that the management of their Agency's current works programs, and development of future works programs, both major and minor, is in accordance with the *Works Programming Procedures* issued by Northern Territory Treasury.

REPAIRS AND MAINTENANCE

4.2.4 Accountable Officers shall ensure that the management of their Agency's current repairs and maintenance programs, and development of future programs, is in accordance with the *Works Programming Procedures* issued by Northern Territory Treasury.

WORKS PROGRAM INFORMATION

4.2.5 Accountable Officers shall provide appropriate information to Northern Territory Treasury, in response to Treasury Circulars, dealing with the development and management of capital works and repairs and maintenance programs.