



# Spouse Contribution Form

## Who should use this form?

You should complete this form if you want to make a contribution to your spouse's accumulation account.

A spouse who wants to make a personal contribution to their own account should use the *Personal Contribution Form*.

## What is a spouse contribution?

Spouse contributions are a non-concessional contribution made from after-tax income (salary sacrifice and employer contributions are not permitted).

Spouse contributions are added to the receiving spouse's accumulation account and are not taxed on entry or exit from superannuation.

If you are making the contribution, you are the contributing spouse, and if the contribution is being made on your behalf, you are the receiving spouse.

Spouse contributions are not eligible to receive the co-contribution, but the contributing spouse may be entitled to a tax offset of up to \$540 if the receiving spouse earns less than \$13,800 per annum.

### Eligibility to receive a spouse contribution

A receiving spouse under the age of 65 does not need to be employed to receive a spouse contribution. If aged 65 but under 70, the receiving spouse must satisfy the work test, that is, have worked at least 40 hours in a continuous 30 day period in the financial year the contribution is made. A receiving spouse aged 70 or over cannot receive a spouse contribution.

There are no age restrictions on the spouse making the contribution.

### Non-Concessional Contribution Cap

Spouse contributions count towards the receiving spouse's non-concessional contribution cap of \$150 000 each financial year.

For further information on the cap refer to the *Member Information Book* available on our web site.

## Tax file number (TFN)

A superannuation fund cannot accept a spouse contribution without a valid TFN for the receiving spouse. If the NT Superannuation Office already has this TFN recorded you do not need to provide it again.

## Member Investment Choice

Your contribution will be invested as per previous instructions relating to future contributions. A *Member Investment Choice Switch Form* should be completed if your spouse would like to change the investment option for the current balance or future contributions.

For further information on investment options refer to the *Member Investment Choice Fact Sheet* on our web site.

## Making a spouse contribution

### Option 1: Regular payroll deduction

You can make a regular contribution to your spouse's account from your pay each fortnight. This is only available to current NT public sector employees. You can also suspend or vary your spouse contributions using this form. Contributions will be commenced or varied in the next available pay period.

### Option 2: Lump sum payment

You can make payments by the following methods:

- **Cash** payments can be made over the counter at the NT Superannuation Office (maximum \$1000).
- **Cheque or Money Order** made payable to NTGPASS, sent to the NT Superannuation Office postal address or delivered in person. The cheque account must be in your name or, if it is a joint account, you must be one of the joint holders. Bank cheques are acceptable.
- **Electronic Funds Transfer (EFT)** please refer to EFT payment details below.

### Option 3: Regular EFT payments

You can make regular payments from your account with a financial institution to your spouse's NTGPASS account. Please refer to EFT payment details below.

### EFT payment details

For EFT payments you **must** use the receiving spouse's member number as a reference for the transfer. Failure to do so may result in a delay in contributions being credited to the receiving spouse's account. Bank details are:

**BSB:** 085-933  
**Account number:** 187961302  
**Account name:** NTGPASS  
**Reference details:** *Receiving spouse member number*

## Disclaimer

The information made available in this form is provided as a guide only and should not be relied upon for making financial commitments.

The Commissioner of Superannuation and the Northern Territory of Australia accept no responsibility for any losses arising from any use or reliance upon the information or conclusions reached using the information.

# Spouse Contribution Form

## Personal details of the receiving spouse *(the account holder)*

Full Name			
Residential Address			
Postal Address			
AGS Number		Email Address	
Phone		Mobile	
Tax File Number*		Date of Birth	

\* Australian tax legislation requires you to provide your Tax File Number (TFN) to your superannuation fund, which will only be used for lawful purposes. If you have previously given your TFN to the NT Superannuation Office, you do not need to supply it again.

## Contribution eligibility of the receiving spouse

The receiving spouse must satisfy one of the following criteria to be eligible to make or receive a superannuation contribution (please tick):

- Under the age of 65.
- Aged 65-69 and worked at least 40 hours in a continuous 30 day period in the current financial year.

## Personal details of contributing spouse

Full Name			
Phone		Mobile	
Member No (AGS) <i>(if applicable)</i>		Date of Birth	

## MAKE YOUR CONTRIBUTION *Please choose one (or more) of the following payment options.*

### Option 1: Regular payroll deductions

*Contributing spouse must be a current NT public sector employee*

<input type="checkbox"/> <b>Commencing</b> fortnightly spouse contribution amount	\$
<input type="checkbox"/> <b>Variation</b> to fortnightly spouse contribution amount (new amount)	\$
<b>Declaration</b> <i>(please tick)</i>	
<input type="checkbox"/> I authorise the deduction of spouse contributions from my pay at the next available opportunity.	
Employing Agency	
Payroll Deduction Code (SP0003)	

**Option 2: Lump sum payment - cash/cheque/money order/EFT**

Return the form with your payment to the NT Superannuation Office.

Amount (in numbers)	\$	<input type="checkbox"/> Cash	<input type="checkbox"/> EFT transfer	<input type="checkbox"/> Cheque/Money Order
Amount (in words)				
Date (of EFT transfer)		Cheque/Money Order No		

**Option 3: Regular fortnightly EFT transfers**

<input type="checkbox"/> <b>Commencing</b> fortnightly spouse contribution amount	\$
<input type="checkbox"/> <b>Variation</b> to fortnightly spouse contribution amount (new amount)	\$
Amount (in words)	
Date (of first EFT transfer)	

**Privacy statement**

The Northern Territory Superannuation Office is a division of the Northern Territory Treasury, a Northern Territory Government Department. The privacy and confidentiality of your personal information is important to the Northern Territory Superannuation Office. We are collecting the information on this form for the purpose of administering your superannuation account. The information collected will only be used for the purpose for which it was supplied and your information will not be disclosed to any third party unless required by law or authorised by you. To obtain further information about the NT Government privacy policy or the *Information Act*, please visit the Northern Territory Government website at [www.nt.gov.au](http://www.nt.gov.au).

**Member declaration**

**We authorise**

- payment of a non-concessional contribution to the account holder (receiving spouse) as detailed on this form.

**We understand**

- that the Northern Territory Superannuation Office must be notified where option 1 or option 3 has been elected and where the amount of the contribution is varied or ceased.
- that the Northern Territory Superannuation Office can provide information but cannot give financial advice and that the information provided is a general guide only and does not constitute personal financial advice.
- that the personal details requested on this form will only be used to process my request to make a spouse contribution and to administer my NTGPASS spouse account.

**We declare**

- that at the time of making this spouse contribution, we live together on a permanent basis in either a legal or de facto relationship.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_  
*Contributing Spouse*

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_  
*Receiving Spouse*

**Authorisation (Northern Territory Superannuation Office use only)**

Authorising Officer: \_\_\_\_\_  
*Signature* *Print name*

Date: \_\_\_\_\_

**PAYROLL: Please do not action without authorisation of the Northern Territory Superannuation Office.**