



APPLICATION FOR A REVIEW OF A DECISION

DETAILS OF APPLICANT *Please complete BOTH SIDES of this form. Please use BLOCK letters and write clearly.

Form with fields for Surname, First Name(s), Preferred Title, Name of Organisation, Postal Address, Email Address, Contact Numbers, Preferred Method of Contact, and Privacy notice.

DETAILS OF INITIAL APPLICATION *Sufficient detail must be provided to identify the initial application and the decision you are now requesting to be reviewed.

Form with fields for Agency that made the decision, Date of decision, Person who made the decision, and Reference Number.

I am aggrieved by Treasury's decision and therefore seek a review of the following aspects of the decision:

Review Decision on Access section with a list of reasons and checkboxes.

Review Decision on Correction section with a list of reasons and checkboxes.

Review Decision on Fees*(Please tick the appropriate box)*

- Charged excessively on an application to access government information.
- Should not have been charged a processing fee for an application to access government information.
- Should not have been charged a processing fee for an application to access personal information.

Other Reason for requesting a Review of the Decision*(Please specify)*

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ASSISTANCE AND LODGEMENT

This application form can be lodged in person, via Email: nttreasury@nt.gov.au, Facsimile: (08) 8999 7150, or by mail: Information Officer, Northern Territory Treasury, GPO Box 1974, DARWIN NT 0801. If you need help, or are unable to complete this application form, please contact the Information Officer on telephone (08) 8999 7605.

DECLARATION

I certify that all the information supplied by me concerning this application is complete and accurate. I accept that the information provided by me in this application may also be disclosed to other persons and/or bodies where such disclosure is required by law, or where Treasury considers these other persons/bodies to have a legitimate interest in receiving it, and I consent to such disclosure.

APPLICANT'S SIGNATURE

Date: _____

NOTES TO APPLICANT**What can you ask to be reviewed?**

If you are aggrieved by a decision Treasury made in relation to an application to access government and/or personal information or correct personal information, the *Information Act* gives you the right to ask Treasury to review the previous decision. The review is conducted by a person(s) who was not involved in the initial decision.

What must Treasury do when it receives your request?

Treasury should notify you of the outcome of the review within 30 calendar days. It may decide to confirm or vary the initial decision in whole or in part; or revoke the initial decision in whole or in part and substitute another decision. Treasury can refuse to review the decision if it is satisfied that the application for review was not made within 30 days after the applicant was notified of the initial decision.

Office Use Only

Original Application Reference No: _____

Reference No: *(this application)*: _____

Review Application Receipt Date: _____

Receiving Officer's Name: _____

Receiving Officer's Signature: _____