

# Department of the Chief Minister

## EXPENSES AND APPROPRIATION SUMMARY

	2003-04 Estimate	2004-05 Budget
	\$000	\$000
<b>Output Group</b>		
Policy Advice and Public Sector Coordination	9 479	9 553
Territory Development	7 444	5 942
NT Railway	1 701	219
Government Business Support	21 798	21 502
Community Engagement	8 706	9 562
<b>Total Operating Expenses</b>	<b>49 128</b>	<b>46 778</b>
<i>less</i>		
Depreciation and Amortisation	352	312
DCIS Services Free of Charge	3 156	3 167
Agency Revenue (a)	2 447	1 565
Use of Cash Balances	624	
<i>equals</i>		
<b>Output Appropriation</b>	<b>42 549</b>	<b>41 734</b>
<b>Capital Expenditure</b>	<b>7 418</b>	<b>459</b>
<i>less</i>		
Capital Receipts	5	5
Use of Cash Balances	630	
<i>equals</i>		
<b>Capital Appropriation</b>	<b>6 783</b>	<b>454</b>

### Total 2004-05 Staffing: 288

(a) Operating Revenue *less* Output Revenue, Goods and Services Received Free of Charge and Profit/Loss on Disposal of Assets

## Agency Profile

### Overview

As a central agency, the Department of the Chief Minister is responsible for ensuring the Government's priorities are implemented effectively by the public sector. It provides a social and economic policy framework for Government's policy platform, and leadership in coordinating whole of government approaches to issues throughout the Northern Territory Public Service. The Department's primary contribution to the strategic direction of Government is through the coordination of coherent, rigorous and soundly-based advice to the Chief Minister and Cabinet.

## Strategic Issues

- Facilitate the directions and priorities of Government including the implementation of the economic and social development strategies and the stimulation of policy development in the Indigenous, social and economic spheres.
- Provide leadership of cross-agency coordination through bodies such as the Major Projects Group.
- Create jobs for Territorians through the facilitation of major projects such as the AustralAsia Trade Route, oil and gas, and knowledge-based economies.
- Preserve and build a cohesive Territory.
- Coordinate policies and strategies to resolve outstanding and future land issues.
- Provide a framework for effective community consultation.
- Position the Territory's image as a place to live, work and invest.

## Budget Highlights

- Funding of \$8.9 million to continue implementing economic, social, Indigenous and policy development strategies of Government.
- Funding of \$3.9 million to develop and facilitate major sustainable economic projects.
- Additional resources of \$1.5 million to continue interstate investment missions led by the Chief Minister and other marketing efforts, to position the Territory as a great place to live, work and invest.
- Grant payment to Charles Darwin University for establishment of a research fund in 2003-04.
- Funding of \$3.9 million to continue women's, youth, multicultural and seniors' advancement within the community.
- Continuation of \$3.0 million in grants to support the various community sectors within the Territory, including increases in grant programs in line with inflation.
- Additional \$0.5 million in grants to improve ethnic community facilities under the new Multicultural Community Facility Development Program.
- Continue the major community development and capacity building initiative under the Domestic Violence and Aboriginal Family Strategies, with \$0.5 million assigned for this purpose.
- Resources of \$0.5 million provided to support the operations of the Desert Knowledge Australia Corporation and the Desert Knowledge Cooperative Research Centre.
- Additional resources of \$0.2 million to continue the Northern Territory Police recruitment campaign.
- Additional resources of \$0.3 million to support the 2004 Bass-in-the-Grass youth concert event.
- Continued employment of a Government representative in East Timor.

# Outputs and Performance

## OUTPUT COSTS

Output Group/Output	2003-04 Estimate	2004-05 Budget	Variation
	\$000	\$000	\$000
<b>Policy Advice and Public Sector Coordination</b>	<b>9 479</b>	<b>9 553</b>	<b>74</b>
Policy Advice and Coordination	8 120	8 256	136
Indigenous Policy	1 359	1 297	- 62
<b>Territory Development</b>	<b>7 444</b>	<b>5 942</b>	<b>- 1 502</b>
Territory Development	7 444	5 942	- 1 502
<b>NT Railway</b>	<b>1 701</b>	<b>219</b>	<b>- 1 482</b>
NT Railway	1 701	219	- 1 482
<b>Government Business Support</b>	<b>21 798</b>	<b>21 502</b>	<b>- 296</b>
Support to Executive, Ministers and Leader of the Opposition	17 807	17 428	- 379
Legislation Production	1 283	1 432	149
Support to Administrator and Government House	2 708	2 642	- 66
<b>Community Engagement</b>	<b>8 706</b>	<b>9 562</b>	<b>856</b>
Women's Advancement	1 018	1 216	198
Youth Advancement	904	937	33
Multicultural Advancement	1 776	2 326	550
Senior's Advancement	814	845	31
Policy Advancement	1 360	1 553	193
Support to Community Organisations and Events	2 834	2 685	- 149
<b>Total Operating Expenses</b>	<b>49 128</b>	<b>46 778</b>	<b>- 2 350</b>

## Key Variations

- Policy Advice and Public Sector Coordination output group increases by an additional \$0.2 million for the Northern Territory Police review recruitment campaign in 2004-05.
- Funding during 2003-04 included \$0.05 million in the Indigenous Policy output for the development of the Northern Territory Parks communication strategies.
- Territory Development output group decreases as interstate investment missions led by the Chief Minister totalled \$1.5 million in 2003-04 and will be \$1.0 million in 2004-05 ongoing. In addition, a one-off grant to Charles Darwin University to establish a research fund increases this output cost in 2003-04.
- NT Railway output funding levels are reduced by \$1.48 million as a result of completing the Alice Springs to Darwin railway.
- Government Business Support output funding decreases as a result of \$0.2 million in efficiencies to be applied in 2004-05.
- Community Engagement output group in 2004-05 includes the introduction of the \$0.5 million Multicultural Community Facility Development Program offset by one-off grants in 2003-04 such as the 25th Anniversary Celebrations of Self Government.

## Policy Advice and Public Sector Coordination

Provide strategic, Indigenous, economic and social policy advice to the Chief Minister and Cabinet, monitor and coordinate the implementation of Government policies,

research and communications, and provide risk management, business consulting and internal audit services across the public sector.

### Outcome

Informed policy decisions by Government and effective implementation of priorities across Government.

#### Policy Advice and Coordination

Provide policy advice to the Chief Minister and Cabinet across a broad range of Government interests at the local, national and international level. This includes:

- advice on Cabinet submissions, both through comments to agencies and advice to the Chief Minister;
- monitoring and coordinating the implementation of Government's strategic directions; and
- provision of business risk assessments, business consulting and internal audit services to agencies.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Capacity to provide policy advice and coordinate Government priorities	\$6.43M	\$6.53M
Risk management projects completed	70	70
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Response to Ministerial correspondence within required deadline	>80%	>80%
Target dates for Risk Management Services draft reports met	>80%	>80%
<i>Cost</i>		
Average cost of risk management projects	\$24 071	\$24 586

#### Indigenous Policy

Provide whole of government strategic policy advice on Indigenous affairs including:

- coordinating and developing policies to resolve land issues;
- implementing the Indigenous component of the Economic Development Strategy;
- improving social wellbeing and living conditions for Indigenous Territorians; and
- communicating the Government's policies to the Indigenous and wider community.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Capacity to provide strategic advice and policy on Indigenous affairs	\$1.36M	\$1.30M
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Response to Ministerial correspondence within required deadline	>80%	>80%

## Territory Development

Lead Government's efforts to develop and facilitate major sustainable economic projects and promotion and marketing of the Territory in the following core areas:

- gas-based developments;
- developing business opportunities along the AustralAsia Trade Route;
- developing innovation and knowledge-based industries;
- marketing the Territory as a place to work, live and invest nationally and internationally;
- delivering specific (one-off) projects as directed by Government;
- providing advisory services to Government; and
- providing financial and other support to the Desert Knowledge Australia Corporation and the Desert Knowledge Cooperative Research Centre.

### Outcome

Stimulating ongoing economic activity by broadening the Territory's economic base, maximising local industry participation in major projects and increasing employment opportunities.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Capacity to deliver projects and provide strategic advice	\$7.29M	\$5.44M
Value of grants paid to Desert Knowledge Australia Corporation and the Desert Knowledge Cooperative Research Centre	\$0.15M	\$0.50M
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Projects progressed and advice provided within required deadline	>80%	>80%

## NT Railway

Meet the Territory's obligations and entitlements in relation to construction of the Alice Springs to Darwin railway and ongoing management of the railway corridor through:

- implementing land agreements associated with railway corridor acquisition;
- providing financial and other support to the AustralAsia Railway Corporation;
- advising Government and promoting the Alice Springs to Darwin railway; and
- debt and equity investments in the railway.

## Outcome

Successful completion of the Alice Springs to Darwin railway and related corridor infrastructure.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Capacity to deliver projects and provide strategic advice	\$0.81M	\$0.14M
Grant payments to AustralAsia Railway Corporation	\$0.89M	\$0.08M
<i>Quality</i>		
Conditions of agreements met	100%	100%
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Payment of funds as outlined in agreements	100%	100%

## Government Business Support

Provide administrative and protocol support to the Administrator, Chief Minister, Ministers and Leader of the Opposition, secretariat services to Executive Council and Cabinet, legislative drafting and publishing services, and the maintenance and upkeep of Government House.

## Outcome

Efficient operation of Government.

### Support to Executive, Ministers and Leader of the Opposition

Provide operational advice, administrative support, hospitality services and advice on protocol matters to the Chief Minister, Ministers and Leader of the Opposition, as well as secretariat services to Executive Council and Cabinet.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Capacity to provide support	\$17.81M	\$17.43M
Official hospitality and ceremonial events	250	250
Hosted visit activities	18	18
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Advice and support timely and deadlines met	>80%	>80%

## Legislation Production

Provide legislation drafting services, including the drafting of bills for Acts, subordinate legislation and statutory instruments. Provision of advice about legislation to Government and Members of the Legislative Assembly. Publication of legislation to meet Government and community needs.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Pages of legislation <sup>1</sup>	3 500	3 500
<i>Quality</i>		
Legislation drafted meets required professional standards	100%	100%
<i>Timeliness</i>		
Deadlines met	100%	100%
Legislation available online within five working days of commencement	>80%	>80%
<i>Cost</i>		
Average cost per page of legislation	\$367	\$409

<sup>1</sup> The number of pages of legislation finalised for introduction or making (whether or not the legislation is ultimately introduced or made). The estimate includes pages of legislation finalised for public consultation and pages of committee stage amendments. The estimate does not include pages of draft legislation.

## Support to Administrator and Government House

Provide administrative, secretarial, hospitality and ceremonial support to the Administrator, and the maintenance and upkeep of Government House.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Capacity to provide support to the Administrator	\$1.63M	\$1.58M
Cost of maintaining Government House buildings and grounds	\$1.08M	\$1.06M
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Advice and support timely and deadlines met	>80%	>80%

## Community Engagement

Lead, coordinate and monitor the development and implementation of whole of government social policy and programs as well as initiatives designed to enhance the involvement of members of the community in Government decision making processes and their awareness of Government policies, services and programs.

### Outcome

A more informed community through transparent and inclusive Government policy making, plus strong participation by the community in public policy and administration processes.

## Women's Advancement

Engage the community and across Government to identify and progress women's policy priorities and advance the economic and social standing of Territory women.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Planned activities for women's advancement <sup>1</sup>	8	8
Cost of managing and delivering programs and activities for women's advancement	\$1.02M	\$1.22M
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Response to Ministerial correspondence within required deadline	>80%	>80%

<sup>1</sup> Activities undertaken are policy advice and coordination, Tribute to Northern Territory women, women and leadership, Chief Minister's Study Award for Women, domestic violence community education, women and economic development, community engagement activities and women's forums.

## Youth Advancement

Coordinate, monitor and report on Government services and programs for young Territorians and develop and deliver initiatives that improve the wellbeing of youth and enable them to contribute to Government decision making.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Planned activities for youth advancement <sup>1</sup>	10	10
Cost of managing and delivering programs and activities for youth advancement	\$0.77M	\$0.80M
Number of grants issued	55	55
Value of grants paid	\$0.13M	\$0.14M
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Response to Ministerial correspondence within required deadline	>80%	>80%

<sup>1</sup> Activities include provision of advice, Chief Minister's Round Table of Young Territorians, youth grants program, regional youth consultations, National Youth Week, STS *Leeuwin II* youth development program, Student Citizen Awards, Minister for Young Territorians Excellence in Youth Leadership Award, Rural Young Achievers Award, and National Youth Affairs Research Scheme.

## Multicultural Advancement

Coordinate services and activities across Government for the multicultural community, develop and deliver initiatives that promote multicultural participation in the community, and enable ethnic groups to contribute to Government decision making.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Planned activities for multicultural advancement <sup>1</sup>	5	5
Cost of managing and delivering programs and activities for multicultural advancement	\$1.08M	\$1.11M
Number of sponsorships provided	95	95
Value of sponsorships and capital grants paid	\$0.70M	\$1.22M
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Response to Ministerial correspondence within required deadline	>80%	>80%

<sup>1</sup> Activities include provision of advice, Northern Territory Interpreter and Translator Service, overseas qualification assessment, Ethnic Affairs sponsorships, and cross-cultural awareness courses and workshops.

## Seniors' Advancement

Engage the community through formal and informal processes and across Government to identify and progress seniors' policy priorities, and advance the economic and social standing of senior Territorians.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Planned activities for seniors' advancement <sup>1</sup>	8	8
Cost of managing and delivering programs and activities for seniors' advancement	\$0.76M	\$0.79M
Number of grants issued	33	33
Value of grants paid	\$59 000	\$60 000
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Response to Ministerial correspondence within required deadline	>80%	>80%

<sup>1</sup> Activities include provision of advice, Seniors' Advisory Council, Seniors' Month, formal community forums, production and distribution of newsletter, and Seniors' Tourism and Leisure Directory.

## Policy Advancement

Lead, coordinate and facilitate the development of social policy in key Government priority areas including domestic violence, and provide policy advice to the Chief Minister and chief executive on social policy issues.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Capacity to facilitate social policy development and coordinate Government priorities	\$1.36M	\$1.55M
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Response to Ministerial correspondence within required deadline	>80%	>80%

## Support to Community Organisations and Events

Grants, donations and sponsorships to support community groups and events.

Performance Measures	2003-04 Estimate	2004-05 Estimate
<i>Quantity</i>		
Support to community event organisations <sup>1</sup>	\$0.65M	\$0.65M
Number of grants issued	60	60
Value of grants paid	\$2.19M	\$2.00M
<i>Quality</i>		
Stakeholder satisfaction	>80%	>80%
<i>Timeliness</i>		
Deadlines met	>80%	>80%

<sup>1</sup> Includes support to Major Events Company and Australia Day Council.

# Statement of Financial Performance

	2003-04 Estimate	2004-05 Budget
	\$000	\$000
<b>OPERATING REVENUE</b>		
Taxation Revenue		
<i>Grants and Subsidies</i>		
Current	149	147
Capital		
<i>Sales of Goods and Services</i>		
Output Revenue	42 549	41 734
Other Agency Revenue	2 253	1 373
Interest Revenue		
Miscellaneous Revenue	45	45
Goods and Services Received Free of Charge	3 156	3 167
Profit/Loss on Disposal of Assets		
<b>TOTAL OPERATING REVENUE</b>	<b>48 152</b>	<b>46 466</b>
<b>OPERATING EXPENSES</b>		
Employee Expenses	24 360	24 677
<i>Administrative Expenses</i>		
Purchases of Goods and Services	15 627	14 394
Repairs and Maintenance	300	200
Depreciation and Amortisation	352	312
DCIS Services Free of Charge	3 156	3 167
Other Administrative Expenses		
<i>Grants and Subsidies</i>		
Current	5 185	3 528
Capital	145	500
Community Service Obligations		
Interest Expense	3	
<b>TOTAL OPERATING EXPENSES</b>	<b>49 128</b>	<b>46 778</b>
<b>NET OPERATING SURPLUS</b>	<b>- 976</b>	<b>- 312</b>
<b>AGENCY REVENUE FOR APPROPRIATION PURPOSES</b>	<b>2 447</b>	<b>1 565</b>
(Operating Revenue less Output Revenue, Goods and Services Received Free of Charge and Profit/Loss on Disposal of Assets)		

# Statement of Financial Position

	2003-04 Estimate	2004-05 Budget
	\$000	\$000
<b>ASSETS</b>		
Cash and Deposits	6 319	6 319
Receivables	697	697
Prepayments	131	131
Inventories		
Advances and Investments	27 800	27 800
Land and Improvements	27 879	28 140
Plant and Equipment	757	638
Other Assets		
<b>TOTAL ASSETS</b>	<b>63 583</b>	<b>63 725</b>
<b>LIABILITIES</b>		
Deposits Held		
Creditors and Accruals	1 859	1 859
Borrowings and Advances	13 956	13 956
Provisions	3 330	3 330
Other Liabilities		
<b>TOTAL LIABILITIES</b>	<b>19 145</b>	<b>19 145</b>
<b>NET ASSETS</b>	<b>44 438</b>	<b>44 580</b>
<b>EQUITY</b>		
<i>Capital</i>		
Opening Balance	39 494	46 397
Equity Injections/Withdrawals	6 903	454
Reserves		
<i>Accumulated Funds</i>		
Opening Balance	- 983	- 1 959
Current Year Surplus/(Deficit)	- 976	- 312
<b>TOTAL EQUITY</b>	<b>44 438</b>	<b>44 580</b>

# Statement of Cash Flows

	2003-04 Estimate	2004-05 Budget
	\$000	\$000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<b>Operating Receipts</b>		
Taxes Received		
<i>Grants and Subsidies Received</i>		
Current	149	147
Capital		
<i>Receipts from Sales of Goods and Services</i>		
Output Revenue Received	42 549	41 734
Other Agency Receipts	2 298	1 418
Interest Received		
<b>Total Operating Receipts</b>	<b>44 996</b>	<b>43 299</b>
<b>Operating Payments</b>		
Payments to Employees	24 360	24 677
Payments for Goods and Services	15 927	14 594
<i>Grants and Subsidies Paid</i>		
Current	5 185	3 528
Capital	145	500
Community Service Obligations		
Interest Paid	3	
<b>Total Operating Payments</b>	<b>45 620</b>	<b>43 299</b>
<b>NET CASH FROM OPERATING ACTIVITIES</b>	<b>- 624</b>	
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
<b>Investing Receipts</b>		
Proceeds from Asset Sales	5	5
Repayment of Advances		
Sales of Investments		
<b>Total Investing Receipts</b>	<b>5</b>	<b>5</b>
<b>Investing Payments</b>		
Purchases of Assets	7 415	456
Advances and Investing Payments		
<b>Total Investing Payments</b>	<b>7 415</b>	<b>456</b>
<b>NET CASH FROM INVESTING ACTIVITIES</b>	<b>- 7 410</b>	<b>- 451</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
<b>Financing Receipts</b>		
Proceeds of Borrowings		
Deposits Received		
<i>Equity Injections</i>		
Capital Appropriation	6 783	454
Other Equity Injections		
<b>Total Financing Receipts</b>	<b>6 783</b>	<b>454</b>
<b>Financing Payments</b>		
Repayment of Borrowings		
Finance Lease Payments	3	3
Equity Withdrawals	1	
<b>Total Financing Payments</b>	<b>4</b>	<b>3</b>
<b>NET CASH FROM FINANCING ACTIVITIES</b>	<b>6 779</b>	<b>451</b>
Net Increase in Cash Held	- 1 255	
Cash at Beginning of Financial Year	7 574	6 319
<b>CASH AT END OF FINANCIAL YEAR</b>	<b>6 319</b>	<b>6 319</b>