

## FEES – SHERIFF REGULATIONS

### Regulation 22 – Fees payable to the sheriff as at 01.03.2000

Item 1	Service of a writ, notice, order, summons or other document if the distance travelled from the office or residence of the sheriff or officer of the sheriff (as applicable) is 25 kilometres or less	<b>\$113</b>
Item 2	Subject to items 3 and 4, service of a writ, notice, order, summons or other document if the distance travelled from the office or residence of the sheriff or officer of the sheriff (as applicable) exceeds 25 kilometres	<b>\$113 plus 90 cents for each kilometre by which the distance travelled exceeds 25 (one way)</b>
Item 3	Service if the distance travelled is in accordance with item 2 and is for the purpose of serving one person with more than one document	<b>The fee at item 2 is payable in respect of the first document to be served and half that fee is payable in respect of each other document to be served</b>
Item 4	Service if the distance travelled is in accordance with item 2 and is for the purpose of serving more than one person in the same locality	<b>The fee at item 2 is payable in respect of the first person to be served and half that fee is payable in respect of each other person to be served</b>
Item 5	Executing a warrant or other process of execution if the distance travelled from the office or residence of the sheriff or officer of the sheriff (as applicable) is 25 kilometres or less	<b>\$160</b>
Item 6	Subject to items 7 and 8, executing a warrant or other process of execution if the distance travelled from the office or residence of the sheriff or officer of the sheriff (as applicable) exceeds 25 kilometres	<b>\$160 plus 90 cents for each kilometre by which the distance travelled exceeds 25 (one way)</b>
Item 7	Executing process if the distance travelled is in accordance with item 6 and is for the purpose of executing more than one process in respect of the same person	<b>The fee at item 6 is payable in respect of the first process to be executed and half that fee is payable in respect of each other process to be executed</b>

Item 8	Executing process if the distance travelled is in accordance with item 6 and is for the purpose of executing process in respect of more than one person in the same locality	<b>The fee at item 6 is payable in respect of the first person in relation to whom process is to be executed and half that fee is payable in respect of each other person in relation to whom process is to be executed</b>
Item 9	Poundage in relation to a warrant of execution	<b>.05% of the total amount levied on the property taken under the warrant</b>
Item 10	Expenses in relation to executing process including postage, telephone calls, facsimile messages, assistants' travel and auctions (including employing an auctioneer)	<b>The amount actually and reasonably paid</b>
Item 11	Arresting a person	<b>\$125</b>
Item 12	Travelling or other expenses of the sheriff or officer of the sheriff and prisoner when attending a court in pursuance of a Judge's order	<b>The amount actually and reasonably paid</b>
Item 13	Expenses in respect of sheriff's assistants	<b>The amount actually and reasonably paid</b>
Item 14	A matter incidental to the performance of the duties of the sheriff or officer of the sheriff not specified in this Schedule	<b>\$50, or an amount in excess of \$50 if it is authorised in writing by the Master</b>

**TABLE OF FEES ADMIRALTY**

1.	Receiving and entering a writ, warrant release, decree, order, caveat, commission or other instrument under the seal of the Court	\$15.00
2.	For service of a writ, but subject to item 5	\$15.00
3.	For execution of a warrant for the arrest of a ship or seizure of cargo or other goods, but subject to item 5	\$30.00
4.	For execution of a writ of attachment – for each person	\$30.00
5.	Where a writ is served at the same time as a warrant of arrest is executed - instead of fees under items 2 and 3	\$40.00
6.	For release of a ship, goods or person from seizure or arrest	\$15.00
7.	For execution of a commission of appraisement and sale or appraisement/sale, but subject to item 8	\$30.00
8.	Where execution of a commission of appraisement is ordered and the Court then orders that there be a commission for sale -	\$60.00

	instead of the fee under item 7	
9.	For arranging the appointment of the commission of an auctioneer or agent for sale by public auction or private contract (to include an inventory, valuation, and compiling a certificate of appraisement and preparing for sale)	\$25.00
10.	For execution of a decree, order, commission or instrument other than one specified in this Schedule	\$30.00
11.	For delivery of a ship or goods to a purchaser	\$30.00
12.	For attending the discharge of cargo or removal of a ship or goods - per day	\$30.00
13.	Where process must be executed urgently resulting in office being open after hours - for each hour office is open after hours	\$50.00
14.	On the gross proceeds of any ship or goods sold - for every \$200 or part of \$200 up to \$20,000 for each additional \$200 or part of \$200	\$6.00 \$3.00
15.	For retaining possession of a ship (with or without cargo) or of a ship's cargo - per day	\$15.00  Note (1) No fee is payable for the custody and possession of property seized if it consists of money in a bank, or goods stored in a bonded warehouse, or if it is in the custody of a customs house officer or other authorized person.

(2) In addition to the fees specified in this Schedule, the Marshall may recover all expenses reasonably incurred in the execution of the duties referred to in this Schedule, including -

- (a) sums expended in attending the discharge of a ship or goods;
- (b) sums paid to a shipkeeper;
- (c) sums paid for the safe custody of property;
- (d) travelling expenses;
- (e) necessary meals;
- (f) overtime penalties;
- (g) sums paid to engage assistants, agents, etc.;
- (h) postage, telephone calls, stationery;
- (j) fees paid to auctioneers or appraisers (at the nominated prescribed fee);
- (k) such fee (if any) as the Registrar may determine is payable for any procedure or service not specified in this Schedule.

(3) A deposit on account of fees applicable to any proceeding may be required before the proceeding is commenced, or at any time during the course of the proceeding and a memorandum of the amount deposited must be delivered to the party making the deposit. An undertaking in writing to pay any further fees or expenses incurred by the Marshall which may become payable beyond the amount deposited may be required.