



RULES FOR HIRE OF THEATRETTE

- Food and drink is not to be consumed in the Theatrette. The external Foyer Undercroft is to be used for this purpose.
- Smoking is not permitted inside the Theatrette.
- The facility must be cleaned and left in a safe condition prior to and after the function. The premises are to be left in a safe condition so that normal operations of the museum are able to commence the following day either at 9.00am, Monday – Friday or 10.00am on Saturday and Sunday. Any additional cleaning costs incurred will be charged to the organisers and deducted from the deposit.
- The audio/visual equipment and cabinet is not to be moved from its position. Cables must not be unplugged from any of the equipment inside the cabinet.
- Any equipment in the Theatrette must not be removed to another location without prior permission.
- The Museum & Art Gallery of the NT (MAGNT) is to be indemnified against any claims arising from public liability, loss or theft.
- The organisers obtain and maintain a current liquor licence for the purposes of the sale and consumption of alcohol on the premises. Please enquire from the Venue Hire Co-ordinator if an application is required.
- The organisers are required to accept all reasonable directions from security officer/s and/or Customer Service Officers at the MAGNT.
- The museum grounds are to be vacated by 12 midnight on the evening of the event unless otherwise approved.
- An urn can be provided, however the client must provide their own cups, tea, coffee etc... The urn will be set up in the foyer (near the door of the Theatrette) by Customer Service or Security staff prior to the booking. The urn will be filled but not plugged in.