



2009-10 Heritage Grants



Project Application Form

Application Process

Organisations wishing to apply for a Grant under the Heritage Grants Program for 2009-10 need to submit their application by **COB 1 May 2009**.

Checklist and submission

You must:

- Answer all questions on this form
- Spoken to a Heritage Officer prior to submitting this application
- Submit your application by the closing date – **COB 1 May 2009**
- Submit your application by ONE of **four methods** (ie. do not email AND post)

Download the Microsoft Word document and			
E-mail to (preferred):	Post to:	Hand deliver to:	Fax:
heritagegrants@nt.gov.au	Heritage Grants PO Box 496 PALMERSTON NT 0831	1 st Floor AXA Building 9-11 Cavanagh St Darwin	08 8999 8949

Any Project Application that is late or incomplete will not be considered.

Applicants are advised to read the *Heritage Grant Application Guidelines* before completing this Grant Application Form.

For further information or assistance with this application please contact:

Karen Moir
Heritage Branch
Department of Natural Resources, Environment, the Arts and Sport
PO Box 496
PALMERSTON NT 0831

Telephone: (08) 8999 5039
Fax: (08) 8999 8949

Email: heritagegrants@nt.gov.au

SECTION A: APPLICANT DETAILS

All questions must be completed

1. PROJECT TITLE: (no more than 10 words)

2. NAME OF GROUP OR ORGANISATION

3. AMOUNT REQUESTED:

\$

4. ABN:

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Please note: if you have no ABN and you are required to be registered for GST, you must provide a completed *Statement by a Supplier Form*. (Please see the *Application Guidelines* for further information).

5. POSTAL ADDRESS:

Street address or PO Box:

Town/Suburb:

State:

Postcode:

6. ARE YOU REGISTERED FOR GST?

 Yes

 No

7. CONTACT DETAILS

	NOMINATED ACCOUNTABLE OFFICER:	NOMINATED PROJECT MANAGER <small>(where different from the 'Accountable Officer'):</small>
Title (e.g. Mr/Ms):	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>
First Name:	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>
Last Name:	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>
Phone:	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>
Fax:	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>
Mobile Ph.:	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>
E-mail:	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>
Position:	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>

8. How did you hear about the Heritage Grants Program?

This information is requested to help us find effective ways to inform the community about the grants program.

 Newspaper

 Newsletter

 Television

 Email notice

 Radio

 Fax notice

 Internet

 Friends

 Other (please specify):

SECTION B: PROJECT DETAILS

9. REGIONAL LOCATION OF PROJECT:

Council

- Darwin City Council
- Palmerston City Council
- Coomalie Community Government Council
- Belyuen Community Government Council
- Wagit Community Government Council
- Litchfield Community Government Council
- Katherine Town Council
- Tennant Creek Town Council
- Alice Springs Town Council
- Outer Darwin Rural Areas
- Other (please specify):

Shires

- Barkly Shire
- Central Desert Shire
- East Arnhem Shire
- Roper Gulf Shire
- Tiwi Gulf Shire
- Victoria Daly Shire
- Western Arnhem Shire
- MacDonnell Shire

10. CATEGORIES

- Physical Conservation
- Research and documentation
- Promotional

11. PROJECT TIME FRAME:

Estimated start date: Estimated finish date:

12. PROJECT PARTNERS:

Organisation/Department	Contribution

13. PROJECT DETAILS

Please provide a short description of the overall aim of your project explaining what the Grant Monies will be used for:

(Maximum 250 words)

14. OBJECTIVES OF THE PROJECT:

15. HOW ARE YOU GOING TO ACHIEVE EACH OBJECTIVE:

16. PROJECT OUTCOMES

17. IS THIS PROJECT RELATED TO A PLACE OR OBJECT THAT HAS BEEN NOMINATED TO THE NT HERITAGE REGISTER

Yes No

18. DOES THIS PROJECT PROPOSE TO CARRY OUT WORK IDENTIFIED IN A CONSERVATION AND MANAGEMENT PLAN OR OTHER CONSERVATION STUDY?

Yes No

If yes please identify

19. QUOTES – DO YOU HAVE QUOTES FROM CONSULTANTS, CONTRACTORS AND/OR FOR BUILDING MATERIALS? (PLEASE ENCLOSE WITH APPLICATION)

Yes No

SECTION C OWNERSHIP AND PUBLIC ACCESS DETAILS OF THE PLACE

20. PROJECT LOCATION

Lot Number:
Portion:
Grid Reference:

21. IS THERE PUBLIC ACCESS TO THE PLACE? Yes No

If yes please provide details

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22. OWNERS NAME

23. NATURE OF OWNERSHIP

- Freehold
- Crown Land
- Pastoral Lease
- Aboriginal Land
- Other

SECTION D CERTIFICATION

24. I AM THE CERTIFIED OWNER OF THE PROPERTY

- I am the owner
- I am not the owner but I am duly authorised to make this application for financial assistance.

Name (print):
Position:
Date

25. BUDGET AND WORK PLAN:

Actions	Activity Start (date)	Activity Finish (date)	Total Cost identified \$	Grant Contribution \$	In kind or partner Contribution \$	Who has responsibility? (Individual / Group / Agency)
<i>Example: Equipment</i>	<i>1/06/09</i>	<i>1/01/10</i>	<i>\$1,150</i>	<i>\$1,000</i>	<i>\$150.00</i>	
<i>Total Amount</i>						

For further information or assistance with this application please contact:
Heritage Grants Project Officer, P: 8999 5039 F: 8999 8949 E: heritagegrants@nt.gov.au