

**GUIDE TO ATTACHMENTS**  
**EXTENSION OF ABANDONMENT PERIOD - EXISTING USE**

The following information is provided to assist with the preparation of the application package and contains information on the content and required copies of each attachment to accompany the application for abandonment of existing use.

**ATTACHMENT A - OWNER'S AUTHORISATION**

**ONE (1) COPY REQUIRED**

If the land is owned by more than one person, written authorisation must be obtained from each person named on the title.

If the land is owned by a company or body corporate, written authorisation must be obtained from the company director/s (under company seal) or from the body corporate.

**ATTACHMENT B - EVIDENCE OF EXISTING USE**

**ONE (1) COPY REQUIRED**


Evidence of existing use is required to confirm that the use was being made immediately before the commencement or amendment of a planning scheme relating to the land under which the use ceased to be lawful. It is recommended that you liaise with Development Assessment Services staff prior to lodging your application to confirm that evidence to be provided is sufficient.

Evidence may be in the form of government correspondence verifying existing use rights, dated photographs, statutory declarations, dated approved building plans or other means.

**NORTHERN TERRITORY OF AUSTRALIA**  
*Planning Act*

**Application for Extension of Abandonment Period – Existing Use - section 37**

**1. LAND INFORMATION**

<b>LOCATION OF PROPOSED DEVELOPMENT</b>	
Town/Hundred/Locality: Parcel Number(s) and/or Unit number: LTO Plan: Number and Street Name: Zone:	
<b>LAND OWNER INFORMATION</b>	
Is the applicant the land owner?	YES / NO
Owner's name(s): Postal address:	
Attach owner's authorisation if applicant is not the land owner SEE ATTACHMENT GUIDE FOR FURTHER INFORMATION	<b>ATTACHMENT A</b> <b>ONE (1) COPY</b> 

**2. APPLICANT INFORMATION**

<b>APPLICANT</b>	
ILIS Customer no. (if known): Company name (if applicable): ABN or ACN (if applicable): Title: Mr Mrs Miss Ms Dr Other: Family name(s): Given name(s): Preferred name(s): Postal address:  Telephone no. (business hours): Facsimile no.: E-mail address:	
<b>CONTACT PERSON FOR FURTHER INFORMATION (OR WRITE 'AS ABOVE')</b>	
ILIS Customer no. (if known): Company name (if applicable): ABN or ACN (if applicable): Title: Mr Mrs Miss Ms Dr Other: Family name(s): Given name(s): Preferred name(s): Postal address:  Telephone no. (business hours): Mobile no.: Facsimile no.: Email address:	
<b>NOTE:</b> <b>ALL CORRESPONDENCE</b> <b>WILL GO TO THE PERSON</b> <b>AND ADDRESS INDICATED</b> <b>HERE.</b>	

### 3. EXISTING/PREVIOUS USE

#### BRIEF DESCRIPTION OF EXISTING/PREVIOUS USE

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#### CONFIRMATION OF EXISTING USE STATUS

Date Use Commenced

Date Use Abandoned

Attach evidence of Existing Use  
SEE ATTACHMENT GUIDE FOR FURTHER INFORMATION

**ATTACHMENT B**  
**ONE (1) COPY**



### 4. EXTENSION OF ABANDONMENT PERIOD

Period of Extension Requested:

Reason for Extension:

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### 5. APPLICANT TO SIGN AND/OR AFFIX SEAL

The application is complete and all required documentation is attached.

\_\_\_\_\_  
Signature(s)

\_\_\_ / \_\_\_ / \_\_\_\_

Date

#### PRIVACY NOTE:

The Department of Planning and Infrastructure, on behalf of the Minister, is authorised under the *Planning Act* to collect the information on this form, or otherwise provided by you, to consider request for extension of period of abandonment of existing use. Failure to provide the information in full may result in delays in processing of the application.

Some of the personal information provided by you on this application may be publicly available, as part of a public exhibition process. The information may also be provided to other NT Government agencies, the Australian Valuation Office, local governments and Commonwealth Government Departments and agencies, as required by law.

Collection of personal information on this form is done in accordance with the privacy legislation contained within the *Information Act 2002 (NT)*. For more information please refer to the Department of Planning and Infrastructure privacy statement located at [www.dpi.nt.gov.au](http://www.dpi.nt.gov.au)

Any personal information provided can be subsequently accessed by you on request. If you have any queries please contact the Manager Development Assessment Services on 8999 6240.