

NORTHERN TERRITORY BUILDING PRACTITIONERS BOARD

POLICY TITLE:	PROOF OF RESIDENCY	
POLICY NUMBER:	BPB-007	
EFFECTIVE DATE:	24 September 2008	REVIEW DATE 24 September 2009

Purpose of Policy:

Section 24B(2)(c), 24C(3)(d) and 24F(4)(b)(iv) of the Building Act provide that the Board shall register a corporation if "the director or nominee... resides in the Territory". The Act does not define what constitutes "resides".

The purpose of this policy is two-fold:-

- (a) To define "resides in the Territory" for the Board's purposes; and
- (b) To articulate the evidence accepted by the Board as proof of residency in the Territory.

Supporting Policies/documents:

Motor Vehicle Registry Information Bulletin G8 Evidence of identity and Residency of Individuals

Policy:


The Board defines "resides in the Territory" as a person who has resided in the Northern Territory for a continuous period of not less than 3 months prior to the lodgment date of the company's application for registration as a Building Contractor Residential or the company's nomination of a new nominee.

The Board will accept one of the following as proof of residency:-

- A current Northern Territory Drivers License;
- Current lease or rental document for a NT residential property;
- Current NT vehicle registration certificate or renewal showing a NT residential address;
- Current Council rates notice for a NT residential property;
- Current utility account (Power & Water, Telephone) for a NT residential address;
- Letter from Australian Electoral Commission.
- Current contract for purchase of a NT residential property.

Other documentation may be accepted and will be assessed at the time of lodgement.

Adopted by the Building Practitioners Board


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Barry Chambers, Chairman

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Date