



Northern Territory Government

# Gambling Amelioration Grant Program

## *Minister's Guidelines*

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**COMMUNITY BENEFIT FUND**  
*Helping Build Better Communities*

## **COMMUNITY BENEFIT FUND: GUIDELINES FOR GAMBLING AMELIORATION GRANTS**

### **Introduction**

The Community Benefit Fund (CBF) Gambling Amelioration Grant Program has been established to support interventions that reduce problem gambling and minimise the harms that result from gambling.

The funds are derived from the Community Benefit Fund Levy collected from the operation of electronic gaming machines in licensed hotels.

### **Description of Grants**

The quantum of funding for individual programs will be governed by budget availability, the standard of submissions and the priorities identified by the CBF Committee.

The intent of the Program is to enable innovative and proven interventions to be implemented in the Northern Territory. Interventions can involve the promotion of community awareness and education about problem gambling or deliver counselling, rehabilitation or support services to problem gamblers and their families.

Funds can only be used for practical interventions aimed at addressing gambling problems experienced by individuals or broader elements of the community.

Each submission will be assessed against criteria that include:

- Demonstrated need and support for the program.
- Focus on achieving clear and effective outcomes in the most efficient way.
- Assurance that addressing one problem will not exacerbate or create other problems.

- Likelihood that outcomes will increase the level of responsibility taken by individuals or other elements of the community for problem gambling.
- Demonstration of effectiveness on the basis of empirical evidence or other best practice measures.
- Access to other sources of funding
- Ongoing funding implications of the intervention.
- The financial or other contributions made toward implementation of the intervention by the organisation requesting funds.
- Reasonable and competitive budget demands.
- Demonstrated capacity of the organisation to deliver the intervention successfully.
- Developed partnerships with community or other relevant groups, which leverage financial and/or in-kind support for the project and encourage ongoing collaboration or support for the funded activity.

### **Eligibility for Grants**

Organisations seeking funds must be incorporated or arrange for an incorporated body to act as a sponsor. In either case, the incorporated organisation will be responsible for receiving, managing and acquitting any funds awarded.

Consideration will be given to recurrent funding arrangements for up to three years. Recurrent funding arrangements will depend on successful progress and demonstrated effectiveness. Such projects will be expected to either secure funding from other sources beyond the time of the grant or ensure a suitable plan is devised to wind down activity with minimal disruption should a further application be unsuccessful.

There can be no assumption of further funding beyond the initial term of a grant or that contingent payments will be made in the absence of acceptable progress.

Failure to progress will result in funding of no more than three months being available to allow for the cessation of operations.

Funding will not normally be provided for:

- Substitute funding of an organisation's core activities.
- Commercial ventures, developments or outputs.
- Experimental or pilot programs, unless future funding is guaranteed.

### **Expectations of Grant Recipients**

Formal Funding Agreements will be negotiated with successful applicants and these will detail specific conditions and arrangements. However, in accepting a grant, an organisation will generally be expected to:

- Ensure a timely start-up of the project.
- Provide a Performance Report every six months, outlining the number and type of people exposed to the intervention strategy, its ongoing effectiveness and any difficulties encountered.
- Detail a clear evaluation strategy that will allow the assessment of effectiveness.
- Provide a Final Report to the Committee no later than six weeks after the time agreed for the project.
- Make due acknowledgement of the support of the Northern Territory Government, through the Community Benefit Fund, in all public and relevant program material relating to the Approved Project. All public and relevant program material is to be in a form approved by the Territory.

### **Time Lines**

Applications for an Amelioration Grant will be accepted by the Community Benefit Secretariat between 1 April and 31 May of each year.

### **Grant Administration**

Allocations from the total grant will be paid quarterly and will begin no later than the end of September in the same year of application. In some instances the total grant will be paid in one sum.

An audit of the funds must be provided annually and at the completion of the project. If necessary, the cost of the audit should be included in the submitted budget. Otherwise the cost will be borne by the grant recipient.

### **Intellectual Property**

The grant recipient retains the right to any intellectual property developed as a result of the project funded by the CBF, but the CBF reserves the right to use any such intellectual property without cost in furthering its objectives and purposes.

### **Insurance and Indemnity to the Territory**

It is the responsibility of grant recipients to be adequately insured for the project being undertaken. The CBF does not hold or offer any insurance in respect of any activities funded by a CBF Gambling Amelioration Grant.

The successful applicant shall indemnify and hold harmless the Northern Territory Government, its officers, employees, servants and agents from and against all claims, actions, causes of action, demands, costs, losses, damages, expenses, suits or other proceedings by whomever made, brought or prosecuted in any manner based upon or related to the activities of the applicant.

### **Goods and Services Tax**

Grants will be grossed up by the value of the GST when the grant recipient is registered for GST. Recipient Created Tax Invoices (RCTIs) will be generated on behalf of qualifying grant recipients and these will accompany grant payments. To enable the RCTIs to be generated, the successful applicant will need to complete an RCTI Agreement Form.

Commonwealth legislation requires mandatory registration of all businesses with a total turnover greater than \$50,000 per annum or, in the case of non-profit organisations, an annual turnover of more than \$100,000. To take advantage of GST provisions, non-profit organisations should register and be in a position to quote an ABN.

### **Miscellaneous**

Previously successful gambling amelioration grant recipients are not precluded from applying for another grant in the future. However, the organisation's record of performance and ability to sustain programs will be assessed against new applicants.

### **How to apply for a Gambling Amelioration grant**

A submission can only be made on a CBF Gambling Amelioration Grant Application Form. Applications must be accompanied by all attachments specified in the Application Form. Incomplete applications will be returned to the applicant, identifying deficiencies. The application will be considered only if received complete by the CBF Secretariat before the closing date.

Relevant contact details are:

Community Benefit Fund Secretariat  
GPO Box 1722  
DARWIN NT 0801

Telephone: (08) 8935 7432  
Fax: (08) 8935 7450  
Email: [cbf.ntt@nt.gov.au](mailto:cbf.ntt@nt.gov.au)  
Website: [www.justice.nt.gov.au](http://www.justice.nt.gov.au)