

LICENSING, REGULATION AND ALCOHOL STRATEGY

Application to Become an Approved Association

Gaming Control Act and Gaming Control (Community Gaming) Regulations

Approval of Association

An association having at least 10 members may apply to the Director of Licensing to become an 'approved association'. A body incorporated under the *Association Act* is not automatically an approved association under the *Gaming Control Act*. An organisation wishing to become an approved association under the *Gaming Control Act* does not have to be incorporated, although it may be beneficial.

An application must be accompanied by a copy of the constitution if not incorporated under the *Associations Act*.

An approval of the association by the Director of Licensing enables the association to:

- (a) Conduct raffles with \$5,000 or less in total ticket sales without further approval.
- (b) Conduct tipping competitions and mini-lotto offering total prizes less than \$5,000 without further approval.
- (c) Conduct games of bingo, sweepstakes, and calcuttas without further approval.
- (d) Subject to approval of the Director of Licensing, conduct minor or major lotteries where the value of tickets available for sale is \$5,001 or greater.
- (e) Subject to approval of the Director of Licensing, operate ticket dispensing machines.
- (f) Subject to approval of the Director of Licensing, conduct other games of chance in the nature of a lottery provided the games and prizes offered are not prohibited.

In order to maintain the approval status, the association must annually update its details after the Annual General Meeting or a special general meeting or when there are changes to office bearers, the nominated person responsible for the conduct of community gaming or to the constitution. The association must also ensure that financial records of all games conducted during the financial year are audited and any qualified audit report must be submitted to the Director of Licensing.

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Alice Springs

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GPO Box 8470, Alice Springs NT 0871
Ph: 08 8951 5195
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Assessment of Association

When assessing an application to become an approved association, the Director of Licensing requires:

- (a) The application form to be completed and signed.
- (b) The objectives and purposes of the association to be clearly defined and a certified copy of the constitution to be provided.
- (c) Where an association is not incorporated it must provide a copy of advice of an incorporating authority that the association is ineligible for incorporation or a statement giving reasons why it is not incorporated.
- (d) Suitable clauses relating to finance and dissolution (disposal of assets).
Below is an example of suitable finance and dissolution clauses:

Finance Clause

- (a) The income and property of the association, however derived, shall be applied solely towards the promotion of the objectives and purposes of the association and no portion thereof shall be paid or transferred, directly or indirectly, by dividend, bonus, or otherwise, to any member of the association.
- (b) The association shall not pay a person who is a member of the association any remuneration or other benefit in money or money's worth (other than the repayment of out of pocket expenses).
- (c) Nothing in the foregoing provisions of this rule prevents the payment in good faith to a servant or member of the Association of –
 - i) Remuneration in return for services actually rendered to the association by the servant or member for goods supplied to the association by the servant or member in the ordinary course of business;
 - ii) Interest at current bank overdraft rate on money lent; or
 - iii) a reasonable and proper sum by way of rent for premises let to the association by the servant or member.

Dissolution Clause

- (a) The Association may only be dissolved by a general meeting called by the executive committee for the purpose.
- (b) For dissolution to occur a majority vote of two thirds (2/3) of those present must occur and voting shall be required.
- (c) If dissolution occurs, once all outstanding, accounts are finalised any remaining funds or assets shall be transferred to an organisation with similar objectives or a charity.

Note: To assist Licensing, Regulation and Alcohol Strategy Division with its deliberation of this application, the Director of Licensing or his representative may request additional information from you or your representative.

Number of members approx. (include associates, social, country, etc.)

Date next AGM will be held

Association Member Details

President

Full legal name	<input type="text"/>
Telephone	<input type="text"/>
Mobile	<input type="text"/>
Email	<input type="text"/>

Signature

Date

Secretary

Full legal name	<input type="text"/>
Telephone	<input type="text"/>
Mobile	<input type="text"/>
Email	<input type="text"/>

Signature

Date

Treasurer

Full legal name	<input type="text"/>
Telephone	<input type="text"/>
Mobile	<input type="text"/>
Email	<input type="text"/>

Signature

Date

Nominated Person for Conduct of Community Gaming (nominated by your association to be responsible for the conduct of community gaming on it's behalf – must be a Committee member)

Given Name(s)

Surname

Street Address

<input type="text"/>
<input type="text"/>
<input type="text"/>

Postcode

Postal Address

<input type="text"/>
<input type="text"/>
<input type="text"/>

Postcode

Telephone

Fax

Mobile

Email

Signature of Applicant

Date

Office Use Only

Date received

File number

Office Use Only

Application Completed

Yes

No

Objects clearly defined and in keeping with s2/meaning of Association?

Yes

No

Finance and Dissolution clauses adequate?

Yes

No

Nominated Person signed form

Yes

No

Incorporated?

Yes

No

Constitution attached if applicable?

Yes

No

Check conducted through Business Affairs if applicable?

Yes

No

Approval

Recommended?
<input type="checkbox"/> Yes <input type="checkbox"/> No Licensing Officer
Date
Approved?
<input type="checkbox"/> Yes <input type="checkbox"/> No Delegate of Director of Licensing
Date

TERRITORY BUSINESS CENTRES

TOLL FREE LINE: 1800 193 111 (Australia Wide)

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Development Hse 76 The Esplanade Darwin NT 0800 Phone: (08) 8982 1700	1 Randazzo Bldg 18 Katherine Tce Katherine NT 0850 Phone: (08) 8973 8180	Shop 2, Barkly Hse Cnr Paterson & Davidson Sts Tennant Creek NT 0860 Phone: (08) 8962 4411	Peter Sitzler Bldg 67 Nth Stuart Hwy Alice Springs NT 0870 Phone: (08) 8951 8524	GPO Box 9800 Darwin NT 0801 territory.businesscentre@nt.gov.au

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