

# **NORTHERN TERRITORY LICENSING COMMISSION**

## **Alterations to Premises**

The purpose of this letter is to draw your attention to the strict requirements of the *Liquor Act* regarding alterations to licensed premises. Section 119 of the Act states that "a licensee shall not, except with the approval of the Commission, make a material alteration to the premises to which his licence relates".

It is clear to the Commission that a number of licensees are either not aware of, or have chosen to ignore this section of the Act.

Ideally this letter will serve as a timely reminder to all sectors of the liquor industry as Section 120 of the Act empowers the Commission to cause the removal of unauthorised alterations and the restoration of the premises to a condition satisfactory to the Commission.

Applications for approval of alterations to premises are normally approved by the Commission upon receipt of the application, provided the application is complete and that, where necessary, the approval of planning and local government authorities has been obtained.

All licensees are encouraged to use the readily available approval process; to commence alterations without approval can be very costly and disrupt business at the premises.

If unauthorised alterations have been completed or are in progress at your premises you are urged to immediately seek the Commission's approval. Your correspondence complete with plans should be lodged with the Director of Licensing at the above address within thirty (30) days of the date shown on this letter.

Applications received within the strict thirty-day time-frame will be considered by the Commission as though they had been lodged prior to alterations having been commenced.

Please be aware that this opportunity to obtain approval for unauthorised alterations will not be repeated in the foreseeable future.



**Northern Territory Government**

Northern Territory Treasury