

APPLICATION FOR REGISTRATION AS AN AGENT'S REPRESENTATIVE UNDER MUTUAL RECOGNITION

MUTUAL RECOGNITION (NORTHERN TERRITORY) ACT AGENTS LICENSING ACT

Please print in block letters. If there is insufficient space, attach extra sheets. All questions must be answered and full particulars provided.

1. Applicant Details

Title: Mr Mrs Ms Miss

Surname

Given Name(s)

Other Names (including maiden name and alias/es)

Date of Birth

Place of Birth

Contact Address (all notices will be sent to this address)

<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode

Telephone (home)

Facsimile

Mobile

Email

2. Employer Details

Name of Licensed Agent

Licence No.

Business Address

<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode

3. Declaration by Employer

This section is to be completed and signed by the **Business Manager** of the office where the applicant is to be employed.

I, <input type="text" value="Full Name of Business Manager"/>
certify that <input type="text" value="Full Name of Applicant"/>
is to be employed at <input type="text" value="Business Name"/>
<input type="text" value="Business Address"/>
<input type="text" value="Postcode"/>

I certify that I have read the Applicant's disclosures in section 5 of this application.

<input type="text" value="Signature"/>	<input type="text" value="Date"/>
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4. Details of current Equivalent Registration

I am currently registered in the occupation as an agent's representative/sales person or equivalent in the jurisdiction(s) indicated below, and attach a certified copy of my current registration (refer to note 1 on page 5)

	Registration held:	Registration No:	Expiry Date:
<input type="checkbox"/> ACT			
<input type="checkbox"/> NSW			
<input type="checkbox"/> QLD			
<input type="checkbox"/> SA			
<input type="checkbox"/> TAS			
<input type="checkbox"/> VIC	Not available (please refer to note 3 on page 5)		
<input type="checkbox"/> WA			
<input type="checkbox"/> NZ			

5. Disclosures

Please complete the following disclosures. If you answer **YES** to any of the disclosures, please provide full details on a **separate sheet as an attachment**. In respect of this application:

1. Are you the subject of any special condition(s) in carrying out the occupation as an agent's representative/sales person or equivalent in any Australian State, Territory or New Zealand?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Are you the subject of any disciplinary proceedings in any Australian State, Territory or New Zealand (including any preliminary investigations or actions that might lead to disciplinary proceedings) in relation to the occupation of agent's representative/salesperson?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

3. Has your registration as an agent's representative/ salesperson in another Australian State, Territory or New Zealand been cancelled or suspended as a result of disciplinary proceedings?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Are you prohibited or restricted from carrying on the occupation of an agent's representative/ salesperson or an equivalent occupation in any Australian State, Territory or New Zealand for which registration is sought?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Are you subject to any special condition in carrying out the specified occupation(s) as a result of criminal, civil or disciplinary proceedings in any Australian State, Territory or New Zealand?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

6. Declaration

I do solemnly declare that, in relation to my notice seeking mutual recognition for Registration as an Agent's Representative:

1. I am registered as an agent's representative/ salesperson (however described as specified in section 4;
2. I am seeking to be registered in the NT in accordance with the mutual recognition principle;
3. I have specified in section 4 all of the substantive registrations (however called) that I hold in any Australian State, Territory or New Zealand which are equivalent to agent's representative registration under the law of the Northern Territory;
4. I have specified in section 5 any special condition to which I am subject in carrying on the occupation;
5. I consent to the making of inquiries of and the exchange of information with, the authorities of any Australian State, Territory or New Zealand, regarding my activities in the occupation, and otherwise in respect of matters relevant to this notice.

I solemnly and sincerely declare that the statements and information contained in this application are true and correct to the best of my knowledge and belief. I acknowledge that a person wilfully making a false statement in a statutory declaration is guilty of an offence and is liable to a penalty of \$2000 or imprisonment for twelve months, or both

Declared at..... on day of 20.....

Signature of person making declaration

Date

Signature of Witness*

Date

Full Name of Witness*

*This Declaration may be made before any person who has attained the age of (18) eighteen years

7. Supporting Documentation

The following documents are required to be lodged **with** the application:

- Original instrument (registration) or a certified copy of the instrument evidencing existing registration in all Australian States, Territory or New Zealand as indicated on section 4 of application form. (refer to note 1 on page 5)
- Current photographic identification (refer to note 2 on page 5)

8. Lodgement Options

Applications can be lodged at a Territory Business Centre **with** the prescribed fee at:

DARWIN	KATHERINE	TENNANT CREEK	ALICE SPRINGS
Ground Floor, Development House 76 The Esplanade	Shop 1, Randazzo Building 18 Katherine Terrace	Shop2, Barkly House Cnr Davidson and Paterson Streets	Peter Sitzler Building 67 North Stuart Highway
GPO Box 9800 DARWIN NT 0801	PO Box 9800 KATHERINE NT 0851	PO Box 9800 TENNANT CREEK NT 0861	PO Box 9800 ALICE SPRINGS NT 0871
Telephone: 61 8 8982 1700 Facsimile: +61 8 8982 1725 Toll Free: 1800 193 111	Telephone: +61 8 8973 8180 Facsimile: +61 8 8973 8188	Telephone: +61 8 8962 4411 Facsimile: +61 8 8962 4413	Telephone: +61 8 8951 8524 Facsimile: +61 8 8951 8533

or emailed by scanning a complete application at territory.businesscentre@nt.gov.au with your credit card details and all required supporting documentation.

9. Fee and Payment Options

Please contact (08) 8999 1317 or refer to the relevant Schedule of Fees at: http://www.nt.gov.au/justice/licenreg/documents/schedule_of_fees/fs_pal_fees.pdf

- Cash – Territory Business Centre
- Cheque – payable to **Agents Licensing Fidelity Guarantee Fund NT**
- Credit Card
 - Visa MasterCard

Credit Card Number

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Expiry Date

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Name on card

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I hereby authorise the Territory Business Centre to debit the above credit card for the amount of: \$.00

Amount in words: dollars

Signature of Cardholder

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Date

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Contact Phone No.

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10. Privacy Statement

The Department of Justice complies with the Information Privacy Principles scheduled by the *Information Act*.

11. Application Notes

1. "Registration" includes the licensing approval, admission, certification (including by way of practising certificates), or any other form of authorisation, of a person required by or under legislation for the carrying on of an occupation.

If you are unable to attach a copy of your current registration, you must provide a description which accurately identifies your current registration.
2. The Agents Licensing Regulations require a person applying for an individual licence to provide a certified copy of identification. Please attach a certified copy of your identification in the form of either: an Australian or Overseas Passport which is current or expired within two years or an Australian Photographic Driver's Licence which is current or expired within 2 years. Additional documentation such as Australian residency or working Visa and citizenship papers (where applicable) will also assist in the processing of the registration application.
3. Under the *Mutual Recognition Act 1992 (Cwth)* if you have an occupational licence or registration issued in a State or Territory of the Commonwealth you are entitled to have that licence or registration recognised in the Northern Territory under most, but not all, circumstances.

Salespersons from Victoria will need to apply in full, using the Application for Registration as an Agent's Representative form. You will have to meet the educational qualifications, advertise notice of intention to apply for registration, and submit a criminal history check. You can apply to the Real Estate Institute of the Northern Territory to assess your existing interstate qualifications, if any, for recognition of prior learning and experience and receive advice as to any further studies you may need to complete to qualify for registration.

If you have any queries regarding this process, please contact the Licensing Officer on (08) 8999 1317.