

## APPLICATION FOR SECURITY OFFICER / CROWD CONTROLLER LICENCE

*Private Security Act*  
Private Security (Miscellaneous Matters) Regulations

### NOTE BEFORE COMPLETING APPLICATION

Have you been convicted of any of the disqualifying offences in the tables below or similar offences in another jurisdiction? If Yes.

Contact Licensing & Regulation before you apply.

a) A disqualifying offence is an offence against a section to the *Criminal Code* specified below.

|   |   |
|---|---|
| Section 69 – going armed in public  | Section 132 – indecent dealing with child       |
| Section 156 – murder  | Section 160 – manslaughter                      |
| Section 165 – attempt to murder   | Section 166 – threats to kill                   |
| Section 177 – acts intending to cause serious harm or prevent apprehension                        | Section 181 – serious harm                      |
| Section 182 – attempting to injure by explosive substances  | Section 186 – harm                              |
| Section 188(2) – common assault with specified circumstances of aggravation                       | Section 189 – unlawful stalking                 |
| Section 189A – assaults on police   | Section 192B – coerced sexual self-manipulation |
| Section 192 – sexual intercourse and gross indecency without consent                              | Section 194 – kidnapping for ransom             |
| Section 193 – assaults with intent to commit an offence   | Section 196 – deprivation of liberty            |
| Section 195 – kidnapping  | Section 211 – robbery                           |
| Section 210 – stealing (where a custodial sentence is imposed that is wholly or partially served) | Section 227 – criminal deception                |
| Section 212 – assault with intent to steal  | Section 229 – receiving stolen property         |
| Section 228 – blackmail & extortion   | Section 233 – false accounting                  |
| Section 231 – taking reward for recovery of property obtained by means of a crime                 | Section 239 – arson                             |

b) A disqualifying offence is an offence against a section of the Firearms Act specified below.

|   |  |
|---|--|
| Section 59 – firearms to be registered  | Section 61 – manufacture of firearms                     |
| Section 63A – trafficking in firearms   | Section 74 – alteration of identification marks          |
| Section 77 – silencers and machine-guns | Section 82 – discharge of firearms on roads, & c.        |
| Section 83 – prohibited use of firearms | Section 84 – discharge of firearms causing danger, & c.  |
| Section 85 – breach of conditions       | Section 86 – persons under influence of alcohol or drugs |

c) A disqualifying offence is an offence against a section of the Misuse of Drugs Act specified below.

|   |  |
|---|--|
| Section 5 – supplying dangerous drug                            | Section 6 – receiving or possessing tainted property |
| Section 7 – cultivation   | Section 8 – manufacture and production               |
| Section 9(1) – possession                                       | Section 16 – obtaining prescription by deception     |
| Section 17 – obtaining dangerous drug or precursor by deception |  |

d) A disqualifying offence is an offence against a section of the Weapons Control Act specified below.

|                                |                                |
|--------------------------------|--------------------------------|
| Section 6 – prohibited weapons | Section 7 – controlled weapons |
| Section 8 – offensive weapons  | Section 9 – body armour        |

e) Also a disqualifying offence is any offence against a law of the Commonwealth where the penalty for the offence is imprisonment for two years or more.

## APPLICATION

Please print in block letters. If there is insufficient space, attach extra sheets.

All questions must be answered and full particulars provided

| Application is made for the following : |                            | Provisional<br>(Valid 3 months only) | Full | Renewal |
|---|----------------------------|--------------------------------------|------|---------|
| A.                                      | Security Officer's Licence |                                      |      |         |
| B.                                      | Crowd Controller's Licence |                                      |      |         |
| C.                                      | Both                       |                                      |      |         |

Application is sought for:  1yr  2yrs  3yrs (refer fee schedule attached)

1. Name of Applicant: .....  
(full name of person)

Current or previous security licence (if applicable): Licence No.: ..... Expiry Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(NT or Interstate licence)

2. Male  Female

3. Have you ever been known by any other name(s)?  Yes  No

If yes, please state names: .....

4. Residential Address (not Post Office Box No.):

.....  
.....

Postal Address .....

Telephone No: Home: ..... Work: ..... Mobile: .....

E-mail Address: .....

5. Date of Birth: ..... Place of Birth: .....

If you were not born in Australia, how long have you lived in Australia? .....

Are you an Australian citizen?  Yes  No

6. Employer Name: .....

### SUBMIT APPLICATIONS TO:

**DARWIN:** Territory Business Centre, Development House, Ground Floor, 76 The Esplanade, Darwin NT, PO BOX 9800 Darwin NT 0801  
Phone (08) 8982 1700 Fax (08) 8982 1725

**ALICE SPRINGS:** Licensing & Regulation, Peter Sitzler Building, 67 North Stuart Hwy Alice Springs NT 0870,  
PO Box 8470 Alice Springs NT 0871, Phone (08) 8951 8452 Fax (08) 8951 8591

**KATHERINE:** Territory Business Centre, 1 Randazzo Building, 18 Katherine Terrace Katherine NT 0850, PO Box 9800 Darwin NT 0801  
Phone (08) 8973 8180 Fax (08) 8973 8188

**TENNANT CREEK:** Shop 2, Barkly House, Cnr Davidson and Paterson Streets, PO Box 8470 Alice Springs NT 0871  
Phone (08) 8962 4411 Fax (08) 8962 4413

### FOR ENQUIRIES OR ASSISTANCE:

**CONTACT:** Licensing & Regulation, 1st Floor Enterprise House, Cnr Knuckey & Woods Street, Darwin NT  
Phone (08) 8999 1800 Fax (08) 8999 1888



In respect of this application have you:

- (a) in the last 10 years been convicted, fined or disqualified by any court, tribunal, board or other authority of the Territory, the Commonwealth or a State or another Territory of the Commonwealth, in respect of any business or other financial dealings in or outside the Territory, or been a member of a company so dealt with?

Yes  No

If Yes, please provide details. ....  
.....

- (b) in the last 10 years been convicted of ANY offence(s)?

Yes  No

If Yes, please provide details of the offence(s), the relevant date(s), jurisdiction(s) and sentence(s). ....  
.....  
.....

- (c) in the last 10 years been convicted of a disqualifying offence?

Yes  No

If Yes, please provide details of the offence(s), the relevant date(s), jurisdiction(s) and sentence(s). ....  
.....  
.....

- (d) been the subject of evidence given in any court or a commission of inquiry?

Yes  No

If Yes, please provide details. ....  
.....

- (e) Do you suffer from an illness that would make you unfit to work in the security industry

Yes  No

If Yes, please give date(s) and jurisdiction(s).....  
.....

- (f) been declared bankrupt or assigned your estate for the benefit of your creditors?

Yes  No

If Yes, please give date(s) and jurisdiction(s).....  
.....

(g) been or are you currently bound by any recognisance (bail condition) or the subject of any charge pending in relation to any offence(s) before a court or commission of inquiry?

Yes     No

If Yes, please provide details. ....

(h) Have you ever been refused a Crowd Controller or Security Officer licence by any other jurisdiction?

Yes     No

If Yes, please provide details. ....

## DECLARATION

**I hereby declare that to the best of my knowledge the particulars furnished for the purpose of obtaining a licence, the subject of this application, under the Private Security Act are true and correct in every detail.**

The information provided on this form is collected in accordance with the Private Security Act. Disclosure of information may be made to the Northern Territory Police which collects information for the primary purposes of law enforcement, community safety, road safety and crime and justice services.

.....  
*Date*

.....  
*Signature of person making declaration*

## PRIVACY NOTICE

Department of Justice, Licensing & Regulation is collecting your personal information on this form to assess the suitability of your application. Licensing & Regulation may disclose this information to Police, other government agencies, referees or persons nominated by you to gain information about your application. Failure to provide this information will result in Licensing & Regulation not being able to process your application.

You may access and correct your personal information provided in this application form on request. If you have any queries, please contact Licensing & Regulation on 8999 1800.



# MUTUAL RECOGNITION

If you currently hold a licence as a Security Provider/Crowd Controller in another Jurisdiction you may be able to apply for the grant of an equivalent licence in the Northern Territory under the *Mutual Recognition ACT*.

Complete details below in order to verify the current licence with the relevant interstate authorities.

Your interstate licence or verified copy must be provided to support your application.

A fingerprint check is required if not previously undertaken within one (1) year.

I am currently (tick relevant box/es):

- licensed as a security provider under the **NSW** Security Industry Act  Licence No \_\_\_\_\_
- licensed as a security provider under the **VIC** Private Agents Act  Licence No \_\_\_\_\_
- licensed as a security provider under the **QLD** Security Providers Act  Licence No \_\_\_\_\_
- licensed as a security provider under the **SA** Security Investigation Act  Licence No \_\_\_\_\_
- licensed as a security provider under the **WA** Security & Related Activities Control Act  Licence No \_\_\_\_\_
- licensed as a security provider under the **TAS** Security and Investigation Agents Act  Licence No \_\_\_\_\_
- licensed as a security provider under the **ACT** Security Industry Act  Licence No \_\_\_\_\_

Special Condition of Licence/s (if applicable) .....

.....

Was a full Police fingerprint check conducted for the grant of the above licence/s?  Yes  No

I declare that the information provided is true and correct and, to enable recognition of my current licence in another jurisdiction, authorise the Licensing Commission and its agent/s to contact the relevant licensing authority to verify the information provided and to obtain further information pertaining to my licence in order to assess my application for a licence in the Northern Territory.

.....  
Date

.....  
Signature of person making declaration



**CERTIFICATION BY MEMBER OF NT POLICE**

I confirm that I have received the prescribed information required under section 14 (5) of the *Private Security Act*, being a completed Authority to Release Criminal History form and finger prints of

Name: .....

Date: .....

Signature of Member - NT Police Force: .....

(Name and Rank): .....

**TBC OFFICE USE ONLY**

- |  |                          |                      |       |
|--|--------------------------|----------------------|-------|
| All sections of form completed.  | <input type="checkbox"/> | Receipt number:      | ..... |
| Application signed by applicant and certified by NT Police.<br>(or receipt attached)                             | <input type="checkbox"/> | Amount paid:         | ..... |
| Training Certificate and Competencies attached.<br>(not required for provisional or renewal applications)        | <input type="checkbox"/> | Date received:       | ..... |
| First Aid Certificate attached.<br>(not required for provisional applications or if current certificate on file) | <input type="checkbox"/> | Additional comments: | ..... |
| Copy of Identification attached.   | <input type="checkbox"/> |                      | ..... |
| Criminal History from NT Police attached.  | <input type="checkbox"/> |                      | ..... |

**RGL OFFICE USE ONLY**

Recommended / Not Recommended: .....

Actioning Officer: ..... Date:     /     /

Approved / Not Approved: .....

Action / Delegated Officer ..... Date:     /     /



## EXPLANATORY NOTES

1. The applicant must also complete a Criminal history Form PF166 with spent convictions, which is to be submitted in person to a police station, where the form will be witnessed by an authorised officer.  
The applicant must produce proof of identify to the Police.
2. Interstate or overseas applicants need to attend their local Police station to have their fingerprints taken and have their application form witnessed and verified.
3. Application for the grant of a licence and for licence renewal must be supported by documentation demonstrating current competency, eg. a current Senior First Aid certificate, Statement of Attainment.
4. Identification must be supported by a current Passport, Driver's Licence or Birth Certificate. Additional documentation such as Australian residency or working Visa and citizenship papers (where applicable) will also assist in the processing of the licence application.
5. The holder of a Provisional Licence may apply to the Licensing Commission for an extension to enable the completion of approved training course(s) but such extension shall not be granted more than once.
6. On completion of the required training, the holder of a current Provisional Licence may apply for a full licence for the remainder of the year at no extra cost. Evidence will be needed to demonstrate attainment of the relevant competency standards and the successful completion of approved training course(s).
7. It shall be a condition of all licences that the licensee (person granted the licence) shall comply with the approved Code of Practice together with any other conditions prescribed in relation to such a licence.

### SCHEDULE OF FEES AND CHARGES FOR THE GRANT AND RENEWAL OF LICENCES TO UNDERTAKE SECURITY WORK

#### Crowd Controllers' Licence

|                     |             |       |
|---------------------|-------------|-------|
| Provisional Licence |             | \$110 |
| Full Licence        | One Year    | \$110 |
|                     | Two Years   | \$165 |
|                     | Three Years | \$220 |
| Replacement Licence |             | \$20  |

#### Security Officers' Licence

|                     |             |       |
|---------------------|-------------|-------|
| Provisional Licence |             | \$110 |
| Full Licence        | One Year    | \$110 |
|                     | Two Years   | \$165 |
|                     | Three Years | \$220 |
| Replacement Licence |             | \$20  |

#### Dual Licence Holders

|              |             |       |
|--------------|-------------|-------|
| Full Licence | One Year    | \$200 |
|              | Two Years   | \$290 |
|              | Three Years | \$380 |

An additional cost of \$100 applies to the initial granting of a licence for criminal history check (fingerprint and name check). On renewal of a licence, only a name check is required costing \$30.