

APPLICATION FOR SECURITY FIRM LICENCE

Private Security Act
 Private Security (Security Firms) Regulations

*Important: Please print in block letters. If there is insufficient space, attach extra sheets.
 All questions must be answered and full particulars provided.*

Application is made for a security firm's licence in one of the following capacities.

1.	Natural person as a sole trader	
2.	Natural persons in partnership	
3.	Corporation	

Application is sought for: 1yr 2yrs 3yrs

(Please ensure both Part A and Part B of this application are completed before the application is lodged.)

PART A. DECLARATION OF APPLICANT

1. NAME OF APPLICANT(S)
2. WHERE THE APPLICANT IS A CORPORATION
a) A C N (Australian Company Number):
b) Date and place of incorporation:
c) Registered office address (if different from principal business address):

SUBMIT APPLICATIONS TO:
DARWIN
 Territory Business Centre
 Development House, Ground Floor
 76 The Esplanade, Darwin NT
 PO BOX 9800 Darwin NT 0801
 Phone (08) 8982 1700 Fax (08) 8982 1725

ALICE SPRINGS
SUBMIT APPLICATIONS TO:
 Racing, Gaming and Licensing Division
 Peter Sitzler Building,
 67 North Stuart Hwy Alice Springs NT 0870
 PO Box 8470 Alice Springs NT 0871
 Phone (08) 8951 8452 Fax (08) 8951 8591

KATHERINE
SUBMIT APPLICATIONS TO:
 Territory Business Centre
 1 Randazzo Building
 18 Katherine Terrace Katherine NT 0850
 PO Box 9800 Darwin NT 0801
 Phone (08) 8973 8180 Fax (08) 8973 8188

FOR ENQUIRIES OR ASSISTANCE CONTACT:
 Racing, Gaming and Licensing
 1st Floor Enterprise House
 Cnr Knuckey & Woods Street, Darwin NT
 Phone (08) 8999 1800 Fax (08) 8999 1888

TENNANT CREEK
SUBMIT APPLICATIONS TO:
 Shop 2, Barkly House
 Cnr Davidson and Paterson Streets
 PO Box 8470 Alice Springs NT 0871
 Phone (08) 8962 4411 Fax (08) 8962 4413

3. WHERE THE APPLICANT(S) IS/ARE NATURAL PERSON(S) OR A PARTNERSHIP	
Where the applicant is a natural person, he or she must provide the following information:	
Where the applicant is a partnership, each partner in the partnership must provide the following information (by attached sheet where necessary):	
Full name of applicant or partner:	
Date of birth:	Place of birth:
Current residential address:	
Full name of partner:	
Date of birth:	Place of birth:
Current residential address:	

4. DETAILS IN RESPECT OF EACH DIRECTOR OR OTHER PERSON CONCERNED IN THE MANAGEMENT OF THE CORPORATION	
Where the applicant is a corporation, all directors, secretaries or executive officers of the corporation and all persons who control or substantially influence the conduct of the corporation's affairs, must provide the following information (by attached sheet where necessary).	
Full name:	
Date of birth:	Place of birth:
Position held:	
Current residential address:	
Full name:	
Date of birth:	Place of birth:
Position held:	
Current residential address:	

5. PRINCIPAL BUSINESS ADDRESS	
Telephone No:	Fax No:
E-mail Address:	
Business Trading Name(s):	
Date business name(s) registered:	
Address for service of notices:	

DECLARATION

I/We hereby declare that to the best of my/our knowledge the particulars furnished for the purpose of obtaining a licence under the *Private Security Act* are true and correct in every detail. *(To be signed by the applicant, or, where the applicant is a corporation, no less than two directors or, where the applicant is a partnership, each partner).*

<i>Signature</i>	<i>Signature</i>
<i>Full Name</i>	<i>Full Name</i>
<i>Capacity</i>	<i>Capacity</i>
<i>Date</i>	<i>Date</i>

NOTES

- (a) A certificate from the Registrar of Business Names (NT) that each business name specified in this application has been registered under the *Business Names Act* must accompany this form.
- (b) *Where the applicant intends to carry on business as a body corporate, proof of the body corporate's incorporation must also accompany this form.*

APPLICATION FOR SECURITY FIRM LICENCE

PART B. DECLARATION BY EACH PERSON SPECIFIED IN PART A

6. Name of Applicant specified at Question 1:

.....

7. Name of person (director, partner, &c.) making this declaration:

.....

8. In respect of this application have you:

- (a) in the last 10 years been convicted, fined or disqualified by any court, tribunal, board or other authority of the Territory, the Commonwealth or a State or another Territory of the Commonwealth, in respect of any business or other financial dealings in or outside the Territory, or been a member of a company so dealt with?

Yes No

If Yes, please provide details.

.....

.....

- (b) in the last 10 years been convicted of any offence(s)?

Yes No

If Yes, please quote the offence(s), relevant date(s), jurisdiction(s) and sentence(s).

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.....

.....

- (c) in the last 10 years been convicted of a disqualifying offence(s)? Please see over the page for a list of disqualifying offences.

Yes No

If Yes, please quote the offence(s), relevant date(s), jurisdiction(s) and sentence(s).

.....

.....

- (d) been the subject of evidence given in any court or Commission of Inquiry?

Yes No

If Yes, please provide details.

.....

.....

(e) been declared bankrupt or assigned your estate for the benefit of your creditors?

Yes No

If Yes, please give date(s) and jurisdiction(s).....

.....

(f) been or are you currently bound by any recognisance (bail condition) or the subject of any charge pending in relation to any offence(s) before a court or commission of inquiry?

Yes No

If so, please provide details.....

.....

(g) have you been known by an other names?

Yes No

If so, please state.....

Notes:

- (a) Where the applicant is a partnership, each partner in the partnership must complete Part B.
- (b) A disqualifying offence is any offence against a law of the Commonwealth where the penalty for the offence is imprisonment for two years or more.
- (c) A disqualifying offence is an offence against a section of the *Criminal Code* specified below.

Section 69 – going armed in public	Section 132 – indecent dealing with child
Section 161 – unlawful homicide	Section 162 – murder
Section 163 – manslaughter	Section 165 – attempt to murder
Section 166 – threats to kill	Section 177 – acts intending to cause grievous harm or prevent apprehension
Section 181 – grievous harm	Section 182 – attempting to injure by explosive substances
Section 186 – bodily harm	Section 188(2) – common assault with specified circumstances of aggravation
Section 189A – assaults on police	Section 189 – unlawful stalking
Section 192 – sexual intercourse and gross indecency without consent	Section 192B – coerced sexual self-manipulation
Section 193 – assaults with intent to commit an offence	Section 194 – kidnapping for ransom
Section 195 – kidnapping	Section 196 – deprivation of liberty
Section 210 – stealing (where a custodial sentence is imposed that is wholly or partially served)	Section 211 – robbery
Section 212 – assault with intent to steal	Section 227 – criminal deception
Section 228 – blackmail & extortion	Section 229 – receiving stolen property
Section 231 – taking reward for recovery of property obtained by means of a crime	Section 233 – false accounting
Section 239 – arson	

Note: A disqualifying offence is an offence against a section of the *Firearms Act* specified below.

Section 59 – firearms to be registered	Section 61 – manufacture of firearms
Section 63A – trafficking in firearms	Section 74 – alteration of identification marks
Section 77 – silencers and machine-guns	Section 82 – discharge of firearms on roads, & c.
Section 83 – prohibited use of firearms	Section 84 – discharge of firearms causing danger, & c.
Section 85 – breach of conditions	Section 86 – persons under influence of alcohol or drugs

Note: A disqualifying offence is an offence against a section of the *Misuse of Drugs Act* specified below.

Section 5 – supplying dangerous drug	Section 6 – receiving or possessing tainted property
Section 7 – cultivation	Section 8 – manufacture and production
Section 9(1) – possession	Section 16 – obtaining prescription by deception
Section 17 – obtaining dangerous drug or precursor by deception	

Note: A disqualifying offence is an offence against a section of the *Weapons Control Act* specified below.

Section 6 – prohibited weapons	Section 7 – controlled weapons
Section 8 – offensive weapons	Section 9 – body armour

DECLARATION

I hereby declare that to the best of my knowledge the particulars furnished for the purpose of obtaining a licence, the subject of this application, under the *Private Security Act* are true and correct in every detail.

The information provided on this form is collected in accordance with the *Private Security Act*. Disclosure of information may be made to the Northern Territory Police which collects information for the primary purposes of law enforcement, community safety, road safety and crime and justice services.

.....
Date

.....
Signature of person making declaration
under Part B

CERTIFICATION BY MEMBER OF NT POLICE

I confirm that I have received the prescribed information required under section 14 (5) of the *Private Security Act*, being a completed Authority to Release Criminal History form and finger prints of

Name:

Date:

Signature of Member - NT Police Force:

(Name and Rank):

TBC OFFICE USE ONLY

- | | | | |
|--|--------------------------|----------------------|-------|
| All sections of form completed. | <input type="checkbox"/> | Receipt number: | |
| Application signed by at least two directors & Part B certified by NT Police. | <input type="checkbox"/> | Amount paid: | |
| Copy of Business or Company extract.
(Check that directors, local area managers etc. match the extract) | <input type="checkbox"/> | Date received: | |
| Copy of Identification attached. (For all directors, local area managers etc.) | <input type="checkbox"/> | Additional comments: | |
| Criminal History from NT Police attached. | <input type="checkbox"/> | | |

RGL OFFICE USE ONLY

Recommended / Not Recommended:

Actioning Officer: Date: / /

Approved / Not Approved:

Action / Delegated Officer: Date: / /

EXPLANATORY NOTES

1. The applicant must also complete a Criminal history Form PF166 with spent convictions, which is to be submitted in person to a police station, where the form will be witnessed by an authorised officer. The applicant must produce proof of identify to the Police.
2. Interstate or overseas applicants need to attend their local Police station to have their fingerprints taken and have their application form witnessed and verified.
3. Identification must be supported by a current Passport, Driver’s Licence or Birth Certificate. Additional documentation such as Australian residency or working Visa and citizenship papers (where applicable) will also assist in the processing of the licence application.
4. Individuals, including executive officers of the firm wishing to carry out security work in the Northern Territory for the firm must be appropriately licensed, i.e. must also hold a private security officer, crowd controller or dual licence.
5. It shall be a condition of all licences that the licensee shall comply with the approved Code of Practice together with any other conditions prescribed in relation to such a licence.

SCHEDULE OF FEES AND CHARGES FOR THE GRANT AND RENEWAL OF PRIVATE SECURITY FIRM LICENCES

Sole Trader	One Year	\$400
	Two Years	\$600
	Three Years	\$800
Partnership (fee for each partner)	One Year	\$400
	Two Years	\$600
	Three Years	\$800
Corporation	One Year	\$800
	Two Years	\$1 200
	Three Years	\$1 600
Replacement Licence		\$20

An additional cost of \$100 applies for criminal history check (fingerprint and name check) of each person named in the application. Upon renewal of a licence, only a name check is required of each, cost is \$30.

NOTICE IN ACCORDANCE WITH THE INFORMATION ACT (INFORMATION PRIVACY PRINCIPLE 1)

Racing, Gaming and Licensing (RGL – a division of NT Treasury) has requested the information from you for the purposes of your application.

Information Privacy Principle 1 (IPP 1) requires that a public sector organisation must not collect personal information unless the information is necessary for one or more of its functions or activities. If personal information about an individual is collected from the individual, the organisation must take reasonable steps to ensure that the individual is aware of certain matters. For the purposes of IPP 1, the following advice is provided.

- You are able to access your personal information that you have provided by making a written request to the Director of Licensing.
- The information is required pursuant to the *Private Security Act*. The Act requires that certain matters must be considered when deciding whether or not to approve an application.
- The information will be kept confidential except as follows:
 - (a) Information may be sought from Police, government agencies, interstate licensing authorities, or referees or other persons nominated by you. Information may be released to those sources to the extent necessary to obtain information about you and your application.
 - (b) If a hearing is involved, information will be released to the parties, Commission or the Court, as required.
 - (c) Registers of licences and permits will be maintained and may be made available to the public on request.
- You do not have to provide information if you do not wish to do so. However, an application may not be approved if there is insufficient information to properly determine the matter in accordance with the Act.