

Land Title Act  
REGISTRAR-GENERAL'S DIRECTIONS



NORTHERN TERRITORY OF AUSTRALIA

<b>P</b>	<b>S</b>	<b>No:</b>
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**IMPORTANT NOTICE**

Please Note Privacy Statement Overleaf

**PARTIAL SURRENDER OF  
CROWN LEASE**

The registered proprietor(s) of the Crown Lease described below issued under the *Crown Lands Act* or other Act having paid all rent and other moneys due by it under the Lease, hereby surrender that part of the lease, being more particularly described hereunder. (NOTES 1 -2, 4 & 9)

LEASE TO BE PARTIALLY SURRENDERED		(NOTE 3)
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Register	Volume	Folio	Location	Lot Description	Plan	Unit

(NOTE 5)

REGISTERED OWNER		(NOTE 6)
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DESCRIPTION OF LAND BEING SURRENDERED		(NOTE 7)
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.....  
Signed by the Owner  
on (Date) .....

In the presence of:  
.....  
Qualified Witness  
.....  
.....  
.....

.....  
Recommended for Acceptance by:  
on (Date) .....

I accept the within partial surrender:  
.....  
Delegate of the Minister:  
.....  
(Name in full).....

In the presence of: .....

Qualified Witness: .....

.....

(NOTE 8)

Registered on ..... At .....

## CONSENT OF INTEREST HOLDERS (Note 9)

Instrument type: .....

Instrument type: .....

Instrument No: .....

Instrument No: .....

Name of Parties: .....

Name of Parties: .....

.....

.....

I the registered proprietor of the interest shown above consent to the registration of this instrument.

I the registered proprietor of the interest shown above consent to the registration of this instrument.

Signed: .....

Signed: .....

(Date): .....

(Date): .....

In the presence of:

In the presence of:

.....

.....

Name of Qualified Witness: .....

Name of Qualified Witness: .....

Address or Telephone No. : .....

Address or Telephone No. : .....

### SCHEDULE OF NOTES

1. This form to be used for a partial surrender of a Crown lease. The balance area of the parent lot is to be provided.
2. Partial surrenders may be lodged as an original only and must be typed or completed in ink or biro. All signatures must be in ink or biro. Alterations to information entered on the form should be crossed out (nor erased or obliterated by painting over) and initialled by the parties.
3. The description of the Crown Lease must be entered here. Eg. Crown Lease Term No. And also the extent of the surrender.
4. As the surrender affects part only of the land a Survey Plan needs to be attached for reference.
5. Volume and Folio references must be given together with complete parcel description. If the certificate as to title has been issued it must be produced.
6. Insert full Name. Address is not required.
7. Insert the description of the land being surrendered including the Lot number, Location, area and Survey Plan number.
8. Persons who may witness this document are a Commissioner for Oaths, a member of the Legislative Assembly, a legal practitioner within the meaning of the *Legal Practitioners Act*, a person holding office under the *Supreme Court Act*, the *Justices Act*, the *Local Court Act* or the *Registration Act*, a member of the Police Force, a person licensed as a conveyancing agent or real estate agent under the *Agents Licensing Act*, a Notary Public and any other person approved by the Registrar-General.

A witness to an instrument executed by an individual must first:

- take reasonable steps to ensure that the individual is the person entitled to sign the instrument;
- have the individual execute the document in the presence of the witness;
- not be a party to the instrument; and
- if witnessing more than one signature, clearly state that he/she has witnessed more than one signature. (ie I have witnessed the two signatures appearing above).

After signing, witnesses must legibly write, type or stamp their names and contact address or telephone number below their signature.

For a corporation, an instrument must be executed in a way permitted by law or sealed with the corporation's seal in accordance with the *Law of Property Act*, Section 48.

For witnessing of instruments executed outside the Northern Territory refer to Schedule 1 of the *Land Title Act* and the Registrar-General's Directions.

9. The partial surrender instrument must have the consent of all parties with a registered interest.

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### PRIVACY STATEMENT – LAND REGISTER FORMS

The Registrar-General's Office is authorised by the *Land Title Act* to collect the information on this form for the establishment and maintenance of the Land Register, which is made available for search by any person, anywhere, including through the Internet, upon payment of a fee. The information is regularly provided to other NT Government agencies, the Australian Valuation Office, local governments, the Australian Bureau of Statistics, the Australian Taxation Office or other Commonwealth Agencies as required or authorised by law, and some private sector organisations for conveyancing, local government, valuation, statistical, administrative and other purposes. The Department of Planning and Infrastructure also uses the information to prepare and sell or licence property sales reports to commercial organisations concerned with the development, sale or marketing of property.

Failure to provide the information in full or in part may prevent your application or transaction being completed.

Your personal information provided on this form can be subsequently accessed by you on request. If you have any queries please contact the Deputy Registrar-General on 8999 5318.