



## Northern Territory Correctional Services Visitor Information Darwin Correctional Centre

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### IDENTIFICATION

Every time you visit you will need to provide at least one form of identification.

Once the database is up and running correctly the following information will need to be bought in once and registered on a database. This database has Biometric finger identification for a quicker access to the visit area.

Proof of age and identification will need to total 100 points.

Only one of the following items will be required for a visitor to gain 100 points:

- a passport;
- a public service employee ID card;
- 18 plus card;
- an employee ID card; or
- a driver's licence.

All of the above forms of identification must be current and have a photograph attached.

If the person has none of the above-mentioned form of identification, then to gain the 100 points they will need to show

- a birth certificate;

and one of the following items:

- a Centrelink card;
- citizenship certificate;
- a tertiary education ID card;
- a credit card;
- a telephone account;
- a Medicare card; or
- a health care card.

**All forms of proof of identity must be current.**

### BOOM GATES (when closed) - VISITORS ENTRY

Before a visitor is allowed access to the Centre via the boom gates (if closed) they must identify themselves and advise gate staff their reason for entering the Centre.

When the gate officer is satisfied that the visitor bone fides are correct, they will advise the person where they can park their vehicle and open the boom gate.

### RULES FOR VISITORS

An adult must accompany all visitors under 18 years.

Children are to be supervised by an adult at all times. No pushchairs, toys or games are permitted to be bought into the Prison. Strollers are available at the gate. A selection of toys and games is also available in the visits area.

Empty baby bottles (water available), and hygiene items are allowed.

Visitors may leave money for prisoners at the front gate. A receipt will be provided.

## **CLOTHING**

Please remember to wear appropriate/conservative clothing to any visit, including suitable footwear. No hats are allowed.

Prescription glasses may be worn. No sunglasses.

All other personal items (keys, wallets etc) can be placed in a lockable locker provided by the department.

## **JEWELLERY AND MONEY**

Bring as little as possible to a visit. It is advisable to leave jewellery and large amounts of cash at home. You may bring some loose coins into the centre to buy drinks and confectionery from the vending machines. No change is available at the centre.

## **MAIL**

Mail can be left for prisoners in the mail box situated in the main prison visit reception only.

## **DRUGS / WEAPONS**

Drugs are prohibited in all Northern Territory Correctional Centres and on any Prison Property.

If you have prescribed drugs in your possession, please inform the officers. They will instruct you on what you are to do with the medication.

Weapons are prohibited on Prison Property. No weapons are allowed past the boom gate entrance.

**NOTE: It is an offence for any person / visitor attempting to bring a prohibited substance, item or weapon onto Prison Property and may be charged and prosecuted by the Police. Authority: Section 94 Prisons (Correctional Services) Act.**

Drug Detection Dogs and Video Cameras operate in Northern Territory Correctional Centres.

Any person visiting may be searched before, during and on completion of the visit. Authority: Section 40 Prisons (Correctional Services) Act.

## **CONTRABAND**

When going through to visit area you will be walking through a metal detector which will detect illegal items. Visitors are not allowed to bring or give any items to a prisoner upon a visit.

If you do, you are likely to be refused future visits to any Northern Territory Correctional Centre and the prisoner you are visiting may be placed on non-contact visits.



All directions given by staff must be adhered to. Visits may be terminated for failing to comply with rules and conditions.

Any person believed to be under the influence of drugs and / or alcohol will be refused entry into the Prison.

### **INFORMATION HOTLINE**

If you have received, or have any information that may assist the Darwin Correctional Centre and would like to pass that information to the centre you can call our free hotline on 1800 682 377.

Your call can be made anonymously. Just ring 1800 682 377 and leave a recorded message!

### **BOOKINGS**

**Prior to your visit**, you are required to telephone the Visits Booking Officer on **8922 0139** from Monday to Friday between the hours of 9am – 12 midday and 1pm – 3pm and provide the following details;

- Your full names and contact details of every person visiting
- Person you wish to visit
- Date and time you wish to visit

The officer will confirm the information and advise you if the booking is approved.

If you have made a booking but are unable to attend at that time and day please advise the Centre as soon as possible. This allows other family / persons to utilise this booking.

All bookings are to be made by telephone.

### **VISITING HOURS (prior booking essential)**

Monday – Sunday	8.50am to 9.50am
	10.00am to 11.00am
	11.10am to 12.10pm
	1.00pm to 2.00pm
	2.10pm to 3.10pm

### **Protection Prisoners**

Monday 1.00pm to 3.10pm

**Living Skills Units (LSU) Prisoners**

Saturday/Sunday 8.30am to 11.45am

1.00pm to 3.00pm

Monday - Friday 9.00am to 11.00am

1.00pm to 3.00 pm

**No visits occur on Wednesday between the hours of 1.00pm to 3.10pm - except in Living Skills Unit.**

**J Block (Female)**

Friday/Saturday/Sunday 3.30pm to 4.30pm or 5.00pm to 7.00pm

Visits can be made by immediate family.

**FURTHER ENQUIRIES**

If you are unsure of any visiting procedures or require further information, please contact the Visit Booking Officer between the hours of 9am to 12md and 1pm to 3pm Monday to Friday.

**We require 24hours notice for all visits.**

**VISITORS CHECK LIST**

- Booked visit and confirmed time.
- Have proper identification and allowed time (10 mins) to be processed into the visit area.
- Check that you do not have any prohibited items in your possession.
- Wear conservative clothing and appropriate footwear.

**VISITS BOOKING NUMBER:**

**89220 139**