

## **NORTHERN TERRITORY CORRECTIONAL SERVICES ALICE SPRINGS CORRECTIONAL CENTRE**

### **Community Support Program - Guidelines**

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The Community Support Program (CSP) undertakes work activity outside the Correctional Centres. The program operates at both Darwin and Alice Springs Correctional Centres.

Community Service work is performed by low security prisoners for the elderly and disabled (on proof of a Pensioner Concession Card/Disabled Pension Card), non-profit organisations or other bodies as approved by the prison Superintendent. Requests for assistance are also directed on occasion through Local Government Associations for assistance in remote communities. Key tasks include rubbish removal, lawn mowing, whipper snipping, some tree lopping, painting, concreting, graffiti removal, furniture removal, hedge trimming, general cleaning and public relations.

Work is also generated by Members of the Legislative Assembly (MLA's) on behalf of constituents in their respective electorates. Major events in principal towns play a significant part in workloads throughout the Territory. Calls for assistance to carry out work on a regular basis also come from other government agencies such as:

- Department of Planning and Infrastructure;
- Department of Primary Industry, Fisheries and Mines;
- Department of Health and Community Services;
- Department of Employment, Education and Training; and
- Department of Local Government, Housing and Sport.

Community groups that regularly receive assistance from the CSP are:

- Alice Springs Town Council
- Transport Hall of Fame
- Old Timers Alcohol Services
- BMX Clubs
- Pensioners
- Olive Pink Botanic Garden
- Hetti Perkins Centre
- Red Cross
- Aranda House
- Drug and Alcohol Services
- Disability Services
- Masters Games
- Finke Desert Race
- Henley on Todd
- Alice Springs Turf Club
- Camel Cup
- Ghan Preservation Society
- Alice Springs Show
- Old Timers Retirement Centre
- Alice Springs Toy Library
- Uranga Park Speedway

## **Process for requests for assistance from CSP:**

All requests from MLAs' Electorate Offices must be forwarded via email or facsimile to the Superintendent, Alice Springs Correctional Centre, on the CSP Request Form providing all relevant details as indicated on the form (refer to attached form).

The Superintendent will liaise with the CSP Coordinator at the Alice Springs Correctional Centre to determine whether the job can be included on the CSP Schedule. The Superintendent will advise the respective Electorate Officer of whether the job has been added to the schedule.

Once a request for on going ground maintenance has been approved by the Superintendent and included on the CSP Schedule, ground maintenance will normally be conducted on a calendar month cycle. At times of heavy workload this cycle may vary up to 6 weeks between visits.

If the applicant vacates the premises, the new tenant of that premises will have to lodge a request for assistance from the CSP. If the applicant vacates the premises and transfers to other premises a new request for assistance from the CSP will have to be lodged.

Note that the CSP Coordinator will make direct contact with the person requiring assistance if it has been established that the job can be fitted onto the CSP Schedule and will make arrangements for a suitable date to carry out the work in consultation with the applicant.

Remember, only the elderly and disabled (on proof of Pensioner Concession/Disabled Pension Card), non-profit organisations or other bodies as approved by the Superintendent, Alice Springs Correctional Centre, can receive assistance from the CSP.

### **Contact:**

Superintendent  
Alice Springs Correctional Centre  
NT Correctional Services  
Department of Justice  
Phone: 8951 8911  
Fax: 8951 8918