



DEPARTMENT OF JUSTICE

APPLICATION FOR CERTIFIED COPY OF A NAME CHANGE (when name has already been changed and a copy is required)

(Identification must accompany all applications- see over)

APPLICANT DETAILS (Please use BLOCK LETTERS)

\$25.00 FEE IS TO BE PREPAID + \$12.30 FOR POST

Name of Person filling in form/Applicants Name		SIGNATURE of Person filling in form/Applicants signature	
		Date / /	
Postal Address		Postcode	Daytime telephone No. ()
Reason document is required		Relationship of Person filling form to person named in certificate (eg. self; mother; father)	
Certificate is to be COLLECTED <input type="radio"/>		POSTED <input type="radio"/>	LAMINATING SERVICE AVAILABLE

Old Name (Before Change)	
New Name (After Change)	
Date of Birth	
Place of Birth	
Year of Name Change	
Registration Number (if known)	

Visa <input type="radio"/> Bankcard <input type="radio"/> Mastercard <input type="radio"/> Amount to be deducted : \$ _____ Card No _____ Expiry Date ____ / ____ Card Holder Name (print): _____ Signature of Card Holder: _____

Office Use Only

I.D. Sighted	Date Received / /
Registration No.	Receiver's Signature
Application / Receipt No.	Certificate No.

The Registrar
 Births, Deaths & Marriages
 GPO Box 3021
 DARWIN NT 0801
 Tel. No: (08) 8999 6119
 Fax No: (08) 8999 6324

The Registrar
 Births, Deaths & Marriages
 PO Box 8043
 ALICE SPRINGS NT 0871
 Tel. No: (08) 8951 5339
 Fax No: (08) 8951 5340

Births, Deaths & Marriages
 Nichols Place
 Cnr Cavenagh & Bennett Sts
 DARWIN NT
 or
 Palmerston Community Care Centre
 Palmerston Health Precinct on Guard Street
 Tuesday 8am to 12noon

Births, Deaths & Marriages
 Centre Point Building
 Gregory Terrace
 ALICE SPRINGS NT

I.D. NOTICE

This list is applicable to persons applying to the Northern Territory

(for interstate applications, please contact the relevant state as to ID requirements)

It is now a requirement that all applications are supported by sufficient means of identification, therefore every person applying for either a birth, death or marriage certificate must produce I.D.

Evidence confirming identity may be in the following form (*If posting or faxing an application, the identification must be an enlarged photocopy of identification certified as a true copy by a qualified person – e.g. justice of the peace, commissioner of oaths, solicitor*):

ID acceptable by ITSELF	
Current Drivers Licence; 18+ Card	Current Passport
Any TWO from following list	
Current Medicare Card and	Current Tax File Paper and
Current Credit Card and	Pensioner Concession Card and
Citizenship Papers and	Letter from Council/ Community Elder
Bank Account Statements/ phone/ rent/ electricity etc and	Social Security ID

Please note that access to Births, Deaths, Marriages and Change of Name records may be denied if a person is unable to or refuses to produce some sort of I.D.

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AUTHORISED AGENT

If you wish someone else to apply for a certificate on your behalf you will need to give them written authority to do so.

Identification will be required from both

- (1) *you as applicant, and*
- (2) *your authorised agent.*

I, _____
(Insert full name of Applicant)

Of _____
(Insert address of Applicant)

Hereby authorise _____
(Insert name of person who you are allowing to apply for the certificate)

To apply for my _____
(Insert type of certificate required e.g. birth / death / marriage)

Who is my _____
(Insert your relationship to the person named on the certificate e.g. self / son / daughter / parent)

Signed: _____ Dated: _____