

NORTHERN TERRITORY BUILDING PRACTITIONERS BOARD
APPLICATION FOR UPGRADE OF REGISTRATION
BUILDING CONTRACTOR RESIDENTIAL
(UNRESTRICTED)

SECTION 1 PERSONAL DETAILS

FAMILY NAME (Surname)	<input style="width: 100%;" type="text"/>		
GIVEN NAME (First name)	<input style="width: 250px;" type="text"/>	OTHER NAMES (Middle names)	<input style="width: 200px;" type="text"/>
PREFERRED NAME	<input style="width: 200px;" type="text"/>	BIRTH FAMILY NAME (e.g. maiden name)	<input style="width: 200px;" type="text"/>
GENDER	Male <input type="checkbox"/>	Female <input type="checkbox"/>	DATE OF BIRTH <input style="width: 200px;" type="text"/>

SECTION 2 CONTACT DETAILS

BUSINESS HOURS PHONE NUMBER	<input style="width: 200px;" type="text"/>	AFTER HOURS PHONE NUMBER	<input style="width: 200px;" type="text"/>
FAX NUMBER	<input style="width: 200px;" type="text"/>	MOBILE PHONE NUMBER	<input style="width: 200px;" type="text"/>
EMAIL	<input style="width: 100%;" type="text"/>		

SECTION 3 ADDRESS DETAILS

HOME ADDRESS	<input style="width: 100%;" type="text"/>
	<input style="width: 100%;" type="text"/>
POSTAL ADDRESS	<input style="width: 100%;" type="text"/>
For the service of notices and documents	<input style="width: 100%;" type="text"/>

SECTION 4 CURRENT RESTRICTED REGISTRATION

Current registration number

SECTION 5 QUALIFICATION and EXPERIENCE REQUIREMENTS

1. You must demonstrate that you have had principal responsibility for the design and construction of at least one building:
 - (a) That involved carrying out relevant (unrestricted) building work (i.e. flats or units 3 storeys or greater in height); and
 - (b) For which the relevant building permits were granted before 3 July 2006; and
 - (c) For which an occupancy permit has been granted.

Please provide a copy of the building permit and occupancy permit. You must also provide at least 3 independent written references in regard to your knowledge and understanding of multi-storey construction including, as a minimum, a reference from each of the following people involved in the project:-

- the architect/designer,
- the structural engineer and
- the building certifier,

who were directly involved in the construction phase of the project.

You must also demonstrate to the satisfaction of the Board that you have a comprehensive working knowledge and understanding of the regulatory and technical issues associated with the construction of buildings of more than 2 storeys, including the relevant requirements of the Building Code of Australia. Please ensure that the above references address these issues.

OR

2. Under the supervision of a registered building contractor residential (unrestricted) – substantial person involvement in, and responsibility for the design and construction of at least one building:
 - (a) That involved carrying out relevant (unrestricted) building work (i.e. flats or units 3 storeys or greater in height); and
 - (b) For which an occupancy permit has been granted.

Please provide a copy of the occupancy permit and a written reference from the registered building contractor who supervised the works detailing your level of involvement and responsibility on the project. You must also provide at least 3 independent written references in regard to your knowledge and understanding of multi-storey construction including, as a minimum, a reference from each of the following people involved in the project:-

- the architect/designer,
- the structural engineer and
- the building certifier,

who were directly involved in the construction phase of the project.

You must also demonstrate to the satisfaction of the Board that you have a comprehensive working knowledge and understanding of the regulatory and technical issues associated with the construction of buildings of more than 2 storeys, including the relevant requirements of the Building Code of Australia. Please ensure that the above references address these issues.

Address of the unrestricted project

SECTION 6 PAYMENT OF FEES

An application fee of \$200 is applicable. This fee is non-refundable. The fee is payable either by cheque made payable to the "Receiver of Territory Monies" (RTM), by credit card or cash (lodging in person only – DO NOT SEND CASH VIA MAIL).

Payment Details

A cheque for \$_____ is enclosed or

Please debit my VISA MasterCard Bankcard For \$_____

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Credit Card Number				Expiry Date			

Card holder name _____

Card holder signature _____ Date ___/___/___

FOR OFFICE USE ONLY			
Receipt Number	<input type="text"/>	Date	<input type="text"/>
Amount	<input type="text"/>	Received By	<input type="text"/>

SECTION 7 STATUTORY DECLARATION

Oaths Act (NT).

I, _____ do solemnly and sincerely declare that the particulars contained in this application and following statements are true and correct and all of the attachments are the original or a complete and accurate copy of the original.

- I give the Northern Territory Building Practitioners Board consent to make any inquiries and to receive and disclose any information which is relevant to my initial and ongoing eligibility to be registered as a building practitioner;
- I acknowledge that information (name, business address and telephone number) will be placed on a register that is open to the public;
- I accept that failure to supply information required on this form may delay processing of this application;
- I understand and acknowledge my legal obligations under the *Building Act* if registration is granted;

And I make this solemn declaration by virtue of the *Oaths Act* and conscientiously believing the statements contained in this declaration to be true in every particular.

Declared at _____ this _____ day of _____ 20__.

Signature

Signature of Witness

Name and Address of Witness

Note A person wilfully making a false statement in a statutory declaration is liable to a penalty of \$2,000 or imprisonment of 12 months, or both.

This declaration may be made before any person who has attained the age of 18 years.

PRIVACY

The Building Practitioners Board of the Northern Territory (NT) is collecting the information on this form to determine whether or not you are eligible for registration as a building practitioner – building contractor, in accordance with the provisions of the *Building Act*. The names, business addresses and business telephone numbers of registered building practitioners will be entered into a register of building practitioners. This register will be available for the public to access via our internet site or upon request. The Building Practitioners board collects personal information in accordance with the Department of Planning & Infrastructure’s privacy statement available at <http://www.dpi.nt.gov.au/copyright/privacy.html> and adheres to the privacy legislation contained within the *Information Act* (NT). Personal information provided on this form can be accessed by you. For more information please contact the Registrar, Building Practitioners Board on (08) 8923 9309.

SUBMITTING

CHECKLIST - *Please ensure that you have provided the following:*

- Completed Form
- Copy of Building Permit or Written Reference from the registered builder who supervised the works
- Copy of Occupancy Permit
- At least 3 references – one each from the project architect, engineer and building certifier
- Application Fee of \$200

The completed form, attachments and fee should be addressed to The Registrar, Building Practitioners Board and

POSTED TO
GPO Box 1680
DARWIN NT 0801

OR

LODGED IN PERSON (Monday- Friday 8.00am -4.00pm)
NT Build
12 Charlton Court
WOOLNER
Phone (08) 8923 9309

First Floor, Alice Springs Plaza
36 Todd St (Cnr Todd Mall & Parsons St)
ALICE SPRINGS
Phone (08) 8951 9235

First Floor, Government Centre
5 First St
KATHERINE
Phone (08) 8973 8926

33 Leichhardt St
TENNANT CREEK
Phone (08) 8951 9235 (Alice Springs)