



application

FOR AN AUTHORITY CERTIFICATE

(APPROVED FORM S.20(5) NT ABORIGINAL SACRED SITES ACT 1989)

OFFICE USE ONLY

Applicant _____

File no. _____ Document no. _____ Application fee paid: yes no

before completing this form please read the following important information

1. WHAT IS AN AUTHORITY CERTIFICATE?

An Authority Certificate is an instrument of the *Northern Territory Aboriginal Sacred Sites Act 1989*.¹

Section 20 of the Act (Clause 1) states that "a person who proposes to use or carry out work on land may apply to the Authority for an Authority Certificate".

Under Section 22 the Authority shall issue a certificate when *it is satisfied that* the work or use of the land can proceed without there being a substantive risk of damage to a sacred site on or in the vicinity of the land, or when an agreement has been reached between the Aboriginal custodians of any affected sites and the applicant for the Certificate, setting out conditions on which work may be carried out or use made.

The holder of an Authority Certificate is indemnified against prosecution under the Act if, at any time in the future, it is argued that a sacred site has been damaged or entered and the holder of the Certificate can show that they acted in accordance with the provisions of the Certificate (Sections 25 & 33).

2. PROCEDURE FOR OBTAINING AN AUTHORITY CERTIFICATE

A person seeking an Authority Certificate under Section 20 must apply in writing to the Authority, using this form and specifying:

- a) The area for which the applicant is seeking a Certificate. Please note that maps showing this area should be included with your application.
- b) The intended use to be made of the area, including an outline of any proposed works.

2.1 COSTS ASSOCIATED WITH THE ISSUE OF AN AUTHORITY CERTIFICATE

The Authority is required to recover from the applicant a portion of the costs associated with the issue of an Authority Certificate. Most small-medium projects within Alice Springs and Darwin will attract a standard rate of \$1040 comprising \$50 application fee and \$990 standard charge (including \$90 GST). In other regions, Certificates for most small-medium projects will cost \$2250 comprising \$50 application fee and \$2200 standard charge (including \$200 GST).

Large projects or those incorporating factors which may complicate consultations with Aboriginal custodians will be charged in accordance with our cost recovery schedule. A list of the current rates for such charges is obtainable from the Authority. In a small number of cases the Authority may only charge an application fee of \$50. In exceptional circumstances, on application made in writing to the Chief Executive Officer or Regional Officer, the Authority may waive all or part of the costs (Section 20(6)).

2.2 AUTHORITY TO CONSULT WITH CUSTODIANS

Once the Authority has received an application, the Authority must, within sixty (60) days, commence consultations with custodians of sacred sites on or in the vicinity of the land to which the application relates, which are likely to be affected by the proposed works.

¹ Copies of the *Northern Territory Aboriginal Sacred Sites Act 1989* may be purchased from the Government Bookshop, 13 Smith Street, Darwin, ph. (08) 8999 7152. A link to the Act may also be found on our webpage, <http://www.nt.gov.au/aapa>



2. PROCEDURE FOR OBTAINING AN AUTHORITY CERTIFICATE continued

2.3 MEETING BETWEEN CUSTODIANS, AUTHORITY AND APPLICANT

An applicant for an Authority Certificate may request the Authority, before or after the issue of the Certificate, to arrange a conference between the applicant and custodians of the relevant sites, to discuss the application, or the terms and conditions of the Certificate. Such a meeting with custodians under Section 20(3) of the Act is likely to increase significantly the costs associated with an application, as charges will be calculated on a cost recovery basis.

FOR FURTHER INFORMATION CONTACT:

Darwin: ☎ (08) 8981 4700 or Alice Springs ☎ (08) 8952 6366 or visit <http://www.nt.gov.au/aapa>

Applications can not be accepted unless ALL information requested in this form is provided.

PART 1 APPLICANT

Note: The Authority Certificate will be issued under the name and address of the “Applicant”. If you are making an application on behalf of somebody else fill in **both** the “Applicant” and “Agent or Representative” box below.

APPLICANT DETAILS:

Name of the Applicant (usually organisation) to appear on the Authority Certificate _____

Postal Address _____

Telephone No. () _____

Facsimile No. () _____

ABN _____

Contact Person _____

INDUSTRY GROUP OF APPLICANT: (Please tick one box only)

(Refers to Certificate holder or funding body for work, **not** the agent arranging the Certificate)

Government:

Commonwealth and State (excluding NT but including Commonwealth statutory and other Commonwealth-funded bodies such as the major Land Councils)

NT Government (including NT statutory and other NT-funded bodies such as public schools)

Local Government

Non-government Organisation (including Church groups, Greening Australia, Scouts, non-profit private schools)

Mining (including oil and gas exploration and extraction)

Private (including non-mining companies and individuals)

AGENT OR REPRESENTATIVE DETAILS:

Only fill in this section if you are making an application on behalf of the above “Applicant”.

Name _____

Contact Person _____

Postal Address _____

Telephone No. () _____

Facsimile No. () _____



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PART 2 AREA TO BE COVERED BY CERTIFICATE

LAND TITLE OF APPLICATION AREA

Briefly describe the area _____

Lot, pastoral lease, portion, section, mining lease or exploration licence numbers _____

LAND STATUS OF APPLICATION AREA

Aboriginal land Residential freehold Other freehold Other tenure

Note: Aboriginal land includes freehold within the meaning of the *Aboriginal Land Rights (NT) Act 1976*, land granted to Aboriginal interests under Northern Territory title and land where exclusive native title has been found to exist. It does not include Aboriginal town camps where the surrounding tenure is not Aboriginal land and land where non-exclusive native title has been found to exist.

LOCATION OF APPLICATION AREA

MAP OF AREA

Mark the area to which you want the Certificate to apply on a map and attach **4 copies**.

FOR AREAS OUTSIDE OF TOWNS

The area must be marked on an up-to-date 1-50,000 scale topographic mapsheet (or best large-scale map available).

FOR AREAS WITHIN TOWNS

The area must be marked on an up-to-date map showing street names and lot numbers.

All maps must include a scale bar and a north arrow.

Note: Other maps, plans and/or aerial photographs may also be attached to assist in accurately locating the area.

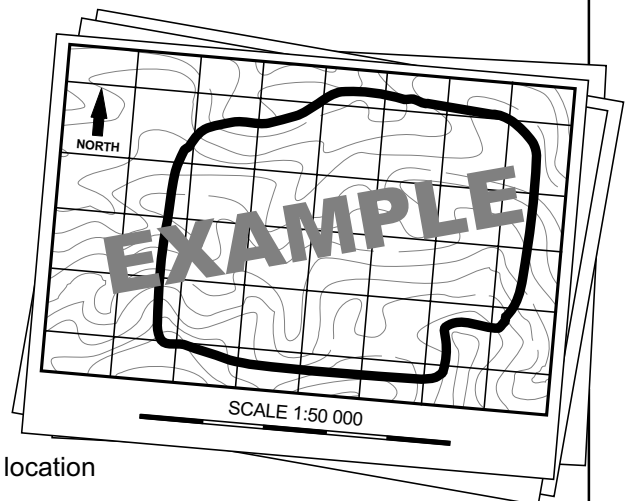
Technical drawings must be accompanied by an identifiable location map (e.g. topographic or street map marking the area of the application).

Photocopies of commercially printed maps are acceptable providing the application area and other notations are clear.

Additional copies of maps may also be submitted in digital form as MapInfo-compatible files preferably *.tab (MapInfo tables). Other acceptable formats include:

Autocad files *.dwg, *.dxf; **ESRI Shape** files *.shp; **MicroStation** Design files, *.dgn; and **MapInfo** files *.mid, *.mif.

When supplying digital data please specify projection and datum. For applications over extremely large areas, applicants may contact the Authority before submitting an application to discuss providing digital data instead of hard copies of maps.



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LOCATION OF APPLICATION AREA continued**QUESTION**

Is the Certificate area entirely within the Darwin and Palmerston town boundaries or Litchfield Shire, or less than 25 km from the Alice Springs Post Office? yes no

QUESTION

Is the perimeter (boundary) of the Certificate area greater than or equal to 20 km? yes no

PART 3 PROPOSED WORK OR USE

Please supply a concise description of proposed work or use (e.g. road building, bore sinking, quarrying etc.).

Note: If you require more space attach additional information including technical details, if available, to this form.

ENVIRONMENTALLY SENSITIVE WORK

Are the proposed works subject to a Public Environmental Report (PER) or Environmental Impact Statement (EIS)? yes no

NATIVE TITLE

Does the project involve the acquisition and /or extinguishment of native title rights? yes no

PART 4 STATEMENT OF APPLICANT OR AUTHORISED AGENT

The Authority is required to recover from the applicant a portion of the costs of issuing a Certificate. You may request a written estimate of costs below.

a) I have read the conditions and agree to pay associated costs at current rates.

Signed: _____ Date: ____ / ____ / ____

OR

b) I have read the conditions and request the Authority provide me with a written estimate of costs before proceeding with this application.

Signed: _____ Date: ____ / ____ / ____

Note: If you sign part b) the Authority will not start to process your application until you accept the Authority's estimate of costs in writing.

APPLICATIONS MAY BE LODGED AT:

	DARWIN	OR	ALICE SPRINGS
By Post:	GPO Box 1890 Darwin NT 0801		PO Box 3656 Alice Springs NT 0871
By Facsimile:	(08) 8981 4169		(08) 8952 2824
In Person:	1st Floor, T.I.I. Building Cavenagh Street		Ground floor Belvedere House Cnr Bath & Parsons Streets