



Information Sheet

Before completing the application form please read the following important information

1. WHAT IS AN AUTHORITY CERTIFICATE?

All Aboriginal sacred sites in the Northern Territory are protected by law

An Authority Certificate is a legal document of the *Northern Territory Aboriginal Sacred Sites Act*¹. It sets out the conditions for using or carrying out works on land and sea within the Northern Territory and indemnifies the holder against prosecution under the Act for damage to sacred sites in the area of the Certificate, provided the work or use has been carried out in accordance with the conditions of the Certificate (s.25, 33).

The Authority shall issue a certificate when *it is satisfied* that the work or use of the land can proceed without there being a substantive risk of damage to, or interference with, a sacred site on or in the vicinity of the land or when an agreement has been reached between the Aboriginal custodians of any affected sites and the applicant for the Certificate (s.22).

The Certificate sets out the conditions on which work may be carried out or use made within the area covered by the Certificate.

2. HOW DO I GET A CERTIFICATE?

- A person who proposes to use or carry out work on land may apply to the Authority for an Authority Certificate (s.19B)
- To get a Certificate, you must apply in writing, using the following form and providing the details required, including the area for which you want a Certificate (maps must be included) and the intended use or work on the land.
- You can request to meet with the custodians for a sacred site, either before or after an Authority Certificate has been issued (s.19G). There are likely to be costs associated with such a meeting, to be recovered through Authority fees.

3. WHAT ARE THE COSTS FOR A CERTIFICATE?

Applicants must pay for costs associated with the issue of an Authority Certificate. All applicants must pay an application fee of \$50.

Additional fees associated with processing an application and issuing an Authority Certificate are detailed in the *Northern Territory Aboriginal Sacred Sites Regulations*. A list of the fees can also be obtained from the Authority or via our web site <http://www.nt.gov.au/aapa>.

Based on the information provided by the applicant, the Authority will classify the application as either 'Standard' or 'Non-standard'. The Authority will then advise the applicant of the classification and the charges that will apply. Where an application is classified as Non-standard an estimate of costs will be provided.

Standard Application

- Most small-medium projects within Alice Springs and Darwin will attract a standard rate of \$1040 comprising \$50 application fee and \$990 standard certificate fee (including \$90 GST).
- In other regions, Certificates for most small-medium projects will cost \$2250 comprising \$50 application fee and \$2200 standard certificate fee (including \$200 GST).

Non-standard Application

- Large projects or those incorporating factors which may complicate consultations with Aboriginal custodians will be charged in accordance with the *Northern Territory Aboriginal Sacred Sites Regulations*.

Meeting with Custodians

- If, before or after the issue of a Certificate, the applicant requests the Authority to arrange a meeting with custodians, fees will be calculated in accordance with the *Northern Territory Aboriginal Sacred Sites Regulations*.

¹ Copies of the *Northern Territory Aboriginal Sacred Sites Act 1989* may be purchased from the Northern Territory Government Printing Office, Railway Street Parap ph. (08) 8999 4036. A link to the Act may also be found on our web page, <http://www.nt.gov.au/aapa>



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4. WHAT WILL THE AUTHORITY DO?

Once the Authority has accepted the application, or for a Non-standard application the applicant has accepted the costs, the Authority is obliged to consult with custodians of sacred sites on or in the vicinity of the land to which the application relates. These consultations must commence within 60 days of the acceptance, however, depending on the distances and complexity involved, the consultations may take some time to complete.

The Authority will issue a Certificate where it is satisfied that there is no substantive risk of damage to, or interference with, a sacred site.

5. CAN I MEET WITH CUSTODIANS ?

An applicant for an Authority Certificate may request the Authority, before or after the issue of the Certificate, to arrange a conference between the applicant and custodians of the relevant sites, to discuss the application, or the terms and conditions of the Certificate. Such a meeting with custodians under Section 19G of the Act is likely to increase significantly the costs associated with an application, as charges will be calculated in accordance with the *Northern Territory Sacred Sites Regulations*.

MAP REQUIREMENTS - LOCATION OF APPLICATION AREA

An Authority Certificate must have a well-defined boundary. Please provide a map clearly showing the area to be covered by the Authority Certificate. The Authority cannot accept an application with insufficient information.

MAP OF AREA (4 COPIES)

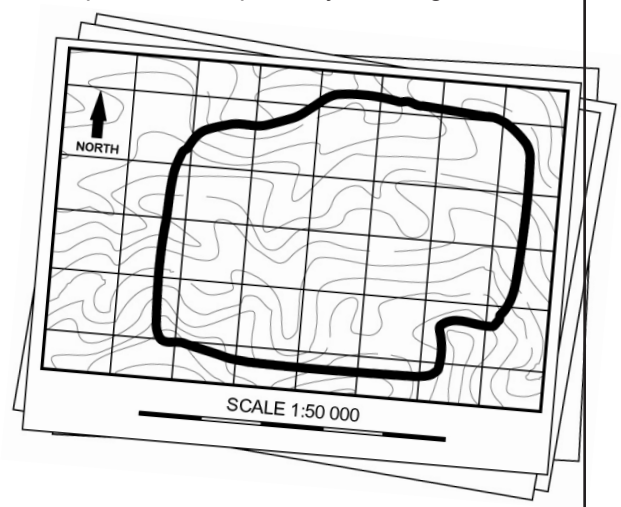
Mark the area to which you want the Authority Certificate to apply. This is an absolute requirement.

FOR AREAS WITHIN TOWNS

The area must be marked on an up-to-date map showing street names and lot numbers.

FOR AREAS OUTSIDE OF TOWNS

The area must be marked on an up-to-date 1:50,000 scale topographic map (or best large-scale map available).



NOTE:

Additional maps, plans, aerial photographs or coordinates (specifying the projection and datum) may be attached to assist in accurately locating the area.

Technical drawings must be accompanied by an overview map clearly identifying the location and extent of the application area.

Where relevant, indicate the location and extent of specific works.

An application cannot be processed until a boundary is determined.

GIS DATA

Applicants are encouraged to submit additional maps in digital form as GIS data files, preferably in a MapInfo-compatible format. Please specify projection and datum.

For applications over very large areas, applicants are encouraged to contact the Authority to discuss providing digital data instead of hard copies of maps.



Authority Certificate

APPLICATION FORM

(APPROVED FORM S.19B NT ABORIGINAL SACRED SITES ACT 1989)

OFFICE USE ONLY

Applicant _____

File no. _____ Document no. _____

Application fee paid: yes no Authority Certificate fee paid: yes no

Applications cannot be accepted unless ALL information requested in this form is provided.

PART 1 APPLICANT

Note: The Authority Certificate will be issued under the name and address of the "Applicant". If you are making an application on behalf of somebody else fill in **both** the "Applicant" and "Agent or Representative" box below.

APPLICANT DETAILS:

Name of the Applicant (usually individual, organisation, joint ventures, partners or associates) to appear on the Authority Certificate

Postal Address _____

Telephone No. () _____ Facsimile No. () _____

INDUSTRY GROUP OF APPLICANT: (Please tick one box only)
(Refers to Certificate holder or funding body for work, **not** the agent arranging the Certificate)

- Commonwealth (including Commonwealth statutory and other Commonwealth-funded bodies such as the major Land Councils)
- NT Government (including NT statutory and other NT-funded bodies such as public schools)
- Local Government
- Non-government Organisation (including Church groups, Greening Australia, Scouts, non-profit private schools)
- Mining (including oil and gas exploration and extraction)
- Pastoral
- Agriculture/ Aquaculture/ Horticulture
- Other



Authority Certificate

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AGENT OR REPRESENTATIVE DETAILS:

ONLY FILL IN THIS SECTION IF YOU ARE MAKING AN APPLICATION ON BEHALF OF THE ABOVE "APPLICANT".

Name _____

Contact Person _____

Postal Address _____

Telephone No. () _____ Facsimile No. () _____

Does Agent require a copy of Authority Certificate? Yes No

Does billing party know they are to meet costs? Yes No

MAILING AND INVOICE DETAILS:

NAME AND ADDRESS OF BILLING PARTY.

Name _____

ABN _____

Postal Address _____

Contact Person _____

Telephone No. () _____ Facsimile No. () _____

Does the applicant request a digital copy of the Authority Certificate? Yes No

Electronic mail address (e-mail) _____



Authority Certificate

APPLICATION FORM

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PART 2 AREA TO BE COVERED BY CERTIFICATE

Please complete each section below. This will help the Authority determine whether the costs are to be standard or non-standard

PROPOSED WORK OR USE

Please supply a concise description of proposed work or use (e.g. road building, bore sinking, quarrying etc)

LAND TITLE OF APPLICATION AREA

Please provide the lot, pastoral lease, portion, section, mining lease or exploration licence numbers

Briefly describe the area to be covered by the Certificate _____

Is the area to be covered by the application within the municipal boundaries of Darwin, Palmerston or Litchfield Shire or within 25km of the Alice Springs Post Office? Yes No

Is the application on residential freehold land within a municipal boundary? Yes No

Is the applicant either the 'owner and occupier' of the land or the 'owner and intended occupier' of the land? Yes No

Is the total perimeter of the area to be covered by the application equal to or greater than 20km ? Yes No

- Does the work the application relates to:
- require a public environmental report or an environmental impact statement under the Environmental Assessment Act? Yes No
 - involve a complex development (such as a resort, mine or major horticultural development or an area of sea)? Yes No
 - involve the acquisition or extinguishment of Native Title rights? Yes No

Does any of the area covered by the application include Aboriginal Land (within the meaning of the *Aboriginal Land Act or the Aboriginal Land Rights (Northern Territory) Act 1976*)? Yes No



Authority Certificate

APPLICATION FORM

(APPROVED FORM S.19B NT ABORIGINAL SACRED SITES ACT 1989)

PART 3 STATEMENT OF APPLICATION OR AUTHORISED AGENT

I understand the Authority is required to recover from the applicant the costs of issuing a certificate.
(Please complete all the required details under applicant, mailing and invoice details)

I understand in accordance with section 19C of the *Northern Territory Aboriginal Sacred Sites Act 1989* my application will be assessed as a 'standard' or a 'non-standard application' and the fee or charges for my application will be in accordance with the Northern Territory Aboriginal Sacred Sites Regulations.

This assesment will be made based on the information I have provided in this application.


Sign: _____ Date: ____/____/____

Name: _____

Applicant/Agents will be informed of the basis of costs before consultations commence. Further details of our regulations and fee system can be found on the Aboriginal Areas Protection Authority web page <http://www.nt.gov.au/aapa>.

LODGEMENT OF APPLICATIONS:

Applications may be lodged by post or in person at the following addresses:

	DARWIN	OR	ALICE SPRINGS
By Post:	GPO Box 1890 Darwin NT 0801		PO Box 3656 Alice Springs NT 0871
In Person:	1st Floor, T.I.I. Building 74 Cavenagh Street		Ground floor Belvedere House Cnr Bath & Parsons Streets
Telephone 	(08) 8981 4700		(08) 8952 6366